

**2016 – 2017
TEHAMA COUNTY
GRAND JURY
FINAL REPORT**



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FINAL REPORTS SUBMITTAL/APPROVAL STATEMENT

The 2016-2017 TEHAMA COUNTY GRAND JURY

Approved this Final Report



Doug McGie

Foreperson, 2016-2017 Tehama County Grand Jury

I accept for Filing, the Final Report of this

2016-2017 Tehama County Grand Jury



Honorable C. Todd Bottke

Supervising Judge of the 2016-2017 Tehama County Grand Jury

THE TEHAMA COUNTY GRAND JURY

The California Constitution mandates the establishment of a Grand Jury in each county. The functions of the Grand Jury are defined in the California Penal Code. The Grand Jury is administered by the Superior Court and is part of the judicial branch of the county government. Its functions are investigatory and fall into two basic categories, civil and criminal.

In its civil function, the Grand Jury investigates city and county governmental agencies, as well as special districts, examining procedures, methods and systems to ensure that the interests of the citizens of the county are being met effectively. Problems within these agencies may be noted, and solutions recommended, in the Grand Jury's reports. This is often referred to as serving in a civil "watchdog" capacity.

In its criminal function, the Grand Jury has a responsibility to inquire into possible public offenses and misconduct of public officers while in office. In addition, the Grand Jury may be called on to determine whether to return indictments charging the commission of felonies.

The Tehama County Grand Jury consists of 19 persons chosen from the citizens of the county. Individually, and as a group, they are expected to exercise diligence and sound judgment independent of other governmental agencies in carrying out their mandated responsibilities. Unlike most other counties, the members of the Tehama County Grand Jury are chosen from a randomly selected group of citizens as a regular jury pool. This mode of selection provides a wide range of localities, ages, employment, and education backgrounds among the members of the Grand Jury. This diversity not only brings a broad base of knowledge and experience to the group, but also brings an important variety of perspectives and insights into each of the situations investigated. This strengthens the ability of the Grand Jury to ensure that the needs of all the citizens of the county are being considered.

Inquiries into county agencies can be initiated within the Grand Jury itself, or can be initiated through complaints from the citizens of the county alleging misconduct or irregularities in the functions of the government. These complaints are acknowledged and considered by the Grand Jury to determine if an investigation is warranted. Some complaints are investigated independently. Others are included as part of a routine inquiry into the agency in questions. Some are not acted upon by the Grand Jury because they are already being resolved through another venue, and do not fall within the jurisdiction of the Grand Jury, or there is not sufficient time left to do a thorough investigation. In this last situation, the complaint is passed on to the next grand jury with a request that the members consider acting upon it.

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code Section 929 requires that reports of the Grand Jury not contain the name of any person, or facts leading to the identity of any person who provides information to the Grand Jury. The California State Legislature has stated that it intends the provision of the Penal Code Section 929 prohibiting disclosure of witness identities to encourage full candor in testimony in Grand Jury investigation.

The Presiding Judge, the District Attorney, the County Counsel and other county departments and agencies assist the Grand Jury in its responsibilities.

FOREPERSON'S STATEMENT

After the process of being selected and appointed by Honorable C. Todd Bottke, we were brought together trying to learn 19 new faces and the names that went to those faces. As a part of the process, we were also challenged to identify the skills and qualities everyone brought to the task at hand and what was expected of us while attending training classes.

Our Pro-Tem Jesse Morris and I quickly felt overwhelmed and behind the learning curve while attending the one day Foreperson & Pro Tem Workshop . The other Northern California Counties in attendance all had one to four “holdover” Grand Jurors and they had already held one or more meetings. We were scrambling to have our full panel of 19 jurors, as 2 alternates were sworn in almost immediately. Not long after, 2 more alternates were soon to follow. We ended our full year term by utilizing four of the original alternate Grand Jurors selected.

As a group of people with various backgrounds we learned that our duties and the time required would impact and be influenced by our personal lives. All of this contributed to a slow start in our term and a sense of urgency in our task. Even though unexpected circumstances required those replacements, it was exactly those varied life experiences that gave this Grand Jury such a wealth of knowledge for us to draw from.

The selection process and Honorable C. Todd Bottke's choices created a jury pool with a wide range of experience and knowledge. Still, I can't help but think future Tehama County Grand Juries would be better served by utilizing the holdover option as outlined in the Tehama County Training book “Organization of Jury”, page 24. I feel the presence and guidance by previous jurors would be a tremendous asset. In addition, a broader representation of our culturally diverse population would help identify and address issues related to the entire population of Tehama County.

After we got our bearings and positions filled, we got down to selecting our committees and what topics we wanted to focus on. In addition to our mandatory inquiries, we chose two subjects which were timely and topical to us. We chose Mosquito Vector Control because West Nile Virus and Zika were so prominently concerning to our citizenry. We also chose to consider the issues of the increasing homeless population in Tehama County

This year's Grand Jury approached its tasks with as much efficiency as possible. We utilized many modern techniques available to us. We created a juror email account with an electronic calendar. We utilized file sharing software to enable us to work in tandem from home and to always have the most up to date documents at the ready. This also ensured that all background information, exhibits and correspondence was centrally located, available to everyone, and no one person can be the inadvertent "owner" of important data (Important when a juror has to leave mid-season for personal reasons).

I recommend at the beginning of each term that the laptops be serviced for Internet security and general maintenance.

It should be noted that everything created during our term was with security and privacy in mind. At the end of our term, all generated materials outside the actual report require destruction.

I leave our term with my faith in humanity invigorated by the process of serving this past year.

I leave with more knowledge of our local government and I am impressed by the public servants encountered.

I discovered how many volunteers we have throughout our county that give so unselfishly of their time to so many varied causes.

I am impressed by the efforts of my fellow Grand Jurors for their:

- Willingness to speak up when they felt something was important
- Concern for the rights of our fellow citizens
- Willingness to cooperate and compromise when group decisions were required
- Dedication to perform duties required.

ACKNOWLEDGEMENTS

The 2016-2017 Tehama County Grand Jury would like to extend its sincere appreciation and thanks to several key people and organizations that supported us throughout the year.

We thank the Presiding Superior Court Honorable C. Todd Bottke for his support and encouragement this year. He chose us with care and attended our first plenary meeting to answer questions, provide guidance and offer his support to us during the course of the year. This included replacing multiple jurors as “life happens” and the alternates were quickly called on to join us. He inquired many times throughout the year as to how our term was progressing and if we needed anything.

We would like to thank both Kathy Lytle (Tehama County Administrative Secretary) and Tracy Brown (Tehama County Executive Assistant), for helping coordinate all of the interactions with county government and the courts, providing supplies, coordinating training (CGJA- California Grand Jury Association) and answering questions while supporting us along the way.

Tehama County provides us with an excellent facility for our use. The Walnut Conference Room comes complete with locked storage cabinets, projector screen, two laptops, tape recorders and all the necessary supplies we would need during our term. We would like to acknowledge Kimberly Smith for her responsiveness in assuring we always had access to the Walnut Room for our meetings.

We thank District Attorney Gregg Cohen for his help in guiding us through the sensitive legal aspects at our initial group session.

We thank County Counsel Arthur Wylene who provided guidance and direction, helping us understand the complexities of county government and people’s rights along with the legal methods for presenting our reports.

We are thankful for the cooperation of all the members of the governing community, special districts, cities and schools. We found them to be professional, responsible, honest and informative in answering our inquiries.

During our term, we were gratified to learn of so many volunteers throughout our county that donate and assist with so many different endeavors and causes to better our community. We are grateful to the many volunteers and private organizations that assisted with the report on Homelessness in Tehama County.

We want to especially acknowledge and thank those Grand Jury members that volunteered to be officers. We also acknowledge our Committee Chairpersons for all the extra work and

leadership required. Special thanks to our Editorial Committee members for attending the Report Writing training class, and all the many additional hours of work editing and formatting our report.

Everyone on the Grand Jury gave the amount of time that their personal lives would allow. As a group we would like to offer a special “Thank You” to our Secretary Clarissa Ortner. No one gave more of their time than she did. Her efforts and skills in helping the Grand Jury perform our duties were of great value.

It was an honor to serve.

2016-2017 GRAND JURY OFFICERS AND MEMBERS

Officers

1. Foreperson: Doug McGie
2. Pro-Tem: Jesse Morris
3. Secretary: Clarissa Ortner
4. Sergeant at Arms: Zackary Parsons
5. Treasurer: Carmen Turner
6. Librarian: Carol Morae Arthur

Members

Carol Morae Arthur
David W. Chrisman
Steven W. Deveraux
Aaron Gash
James Andrew Jennings
Margery Jero
Andrea Martin
Judy Mason
Doug McGie
Louis J. Miller
Jesse Morris
Mary Myers
Clarissa Ortner
Zackary Parsons
Aaron Peterson
Cindy Picha
Vern Sorensen
Carmen Turner
Randy Willey

2016-2017 GRAND JURY COMMITTEES

Law Enforcement

James Andrew Jennings, Chair
Steven W. Deveraux
Aaron Gash
Margery Jero
Doug McGie
Louis Miller
Mary Myers
Zackary Parsons
Randy Willey

Health & Welfare

Jesse Morris, Chair
Carol Morae Arthur
David W. Chrisman
Judy Mason
Aaron Peterson
Carmen Turner

Editorial

James Andrew Jennings, Chair
Carol Morae Arthur
Aaron Gash
Doug McGie
Clarissa Ortner
Cindy Picha

Continuity

Clarissa Ortner, Chair
Doug McGie
Cindy Picha
Carmen Turner
Randy Willey

Audit

James Andrew Jennings, Chair
Carol Morae Arthur
Aaron Gash
Doug McGie
Clarissa Ortner
Cindy Picha
Carmen Turner
Randy Willey

Special District Committee

Tehama County

Mosquito Vector Control

Aaron Gash, Chair
Andrea Martin
Mary Myers
Clarissa Ortner
Cindy Picha

Special District Committee Tehama County Audit Summary

The 2016-2017 Grand Jury confirmed that an independent audit was conducted by Smith and Newell for the 2015-2016 fiscal year and a report was received March 17, 2017.

The 2016-2017 Grand Jury confirmed a second audit was conducted for an Assessment Practices Survey. A report was received September 15, 2016 as conducted by the State Board of Equalization for the Tehama County Assessor's Office.

The Tehama County Grand Jury has reviewed two audit reports.

1. Smith and Newell Tehama County Fiscal Audit, year ending June 30, 2016, excerpts of pertinent portions attached.
2. California State Board of Equalization investigation of practices and procedures of the Tehama County Assessor's Office, excerpts of pertinent portions attached.

FINDINGS

- F1. Reference the open items in Smith and Newell report of Tehama County Fiscal Audit, year ending June 30, 2106.
- F2. Reference open item, page 31 of Tehama County Assessment Practices Survey report by the California State Board of Equalization

RECOMMENDATIONS

- R1. Reference recommendations in Smith and Newell report of Tehama County Fiscal Audit, year ending June 30, 2016.
- R2. Reference recommendation on page 31 of Tehama County Assessment Practices Survey report by the California State Board of Equalization

REQUEST FOR RESPONSES

Pursuant to Penal Code section 933.05, the grand jury requests responses as follows:

From the following individuals:

- The Grand Jury requires a response within 90 days from the Tehama County Auditor Controller, Leroy Anderson, 444 Oak Street, Room J, Red Bluff, CA 96080 on R1 and R2.
- The Grand Jury requires a response within 90 days from the Tehama County Sheriff, Dave Hencratt, P.O. Box 729, Red Bluff, CA 96080 on R1, “Civil Trust Fund”, specifically.
- The Grand Jury requires a response within 90 days from Dale Stroud, Tehama County Assessor’s Office, 444 Oak Street, Room B, Red Bluff, CA 96080 on R2.
- The Grand Jury requires a response within 90 days from Gary Anton, Tehama County Public Works Director 9380 San Benito Ave, Gerber, CA 96035-9701 on R1, “Deposits from Others”, specifically.

From the following governing body:

- The Grand Jury requires a response within 90 days for the Tehama County Board of Supervisors, PO Box 250, Red Bluff, CA 96080 on R1 and R2

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.

1. Tehama County Fiscal Audit excerpts, year ending June 30, 2016

SMITH & NEWELL

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S MANAGEMENT LETTER

To the Board of Supervisors and Grand Jury
County of Tehama
Red Bluff, California

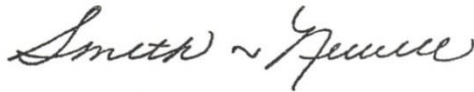
In planning and performing our audit of the financial statements of the County of Tehama, (County) as of and for the year ended June 30, 2016, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, we considered the County's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing an opinion on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

During our audit we noted certain matters involving internal control and other operational matters that are presented for your consideration. These comments and recommendations, all of which have been discussed with the appropriate members of management, are intended to improve internal control or result in other operating efficiencies and are described in the attached Appendix A. The attached Appendix B contains the status of prior year findings. The attached Appendix C contains management's corrective action plan for the current year findings and recommendations.

Our audit procedures are designed primarily to enable us to form an opinion on the financial statements, and therefore may not bring to light all weaknesses in policies or procedures that may exist. It is our intention to use our knowledge of the County gained during our work to make comments and suggestions that will be useful to you.

We would be pleased to discuss these comments and recommendations with you at any time.

This communication is intended solely for the information and use of management, the Board of Supervisors, and others with the County and is not intended to be, and should not be, used by anyone other than these specified parties.



Smith & Newell, CPAs
Yuba City, California
February 23, 2017

COUNTY OF TEHAMA
Appendix A: Management Letter Findings and Recommendations
For the Fiscal Year Ended June 30, 2016

CURRENT YEAR FINDINGS AND RECOMMENDATIONS

Reconciliation of Civil Trust Funds

Condition

At the time of our audit we noted that the bank balance in the Civil Trust bank account had not been reconciled to a detail list of individual open civil case deposits. This is a repeat of a prior year finding.

Cause

The Department has not developed procedures to reconcile monies held in trust to a detail list of individual open civil case deposits.

Criteria

Good internal control over monies held in trust requires that the cash balances be reconciled to a detail list of individual open civil case deposits.

Effect of Condition

The risk of errors or irregularities occurring and not being detected is increased when monies held in trust are not reconciled to a detail list of individual open civil cash deposits.

Recommendation

We recommend that all monies held in trust be reconciled to a detail list of open civil case deposits.

Deposits from Others

Condition

We noted that the Road department was holding deposits from others that had been received as far back as 1981.

Cause

The Department has not reviewed the list to determine if any deposits should be forfeited or refunded. The Department is in the process of trying to implement a plan on how to clean up the old deposits.

Criteria

Good internal control over deposits requires that they be reviewed periodically to determine if any amount should be forfeited or refunded.

COUNTY OF TEHAMA
Appendix A: Management Letter Findings and Recommendations
For the Fiscal Year Ended June 30, 2016

CURRENT YEAR FINDINGS AND RECOMMENDATIONS (CONTINUED)

Deposits from Others (Continued)

Effect of Condition

The County may be holding money that should be forfeited or refunded.

Recommendation

We recommend that a list of monies held as a refundable deposit be reviewed to determine if there are monies that should be refunded or forfeited.

COUNTY OF TEHAMA
Appendix B: Status of Prior Year Recommendations
For the Fiscal Year Ended June 30, 2016

STATUS OF PRIOR YEAR RECOMMENDATIONS

Reconciliation of Civil Trust Funds

Prior Year Recommendation

We recommend that all monies held in trust be reconciled to a detail list of open civil case deposits.

Status

Not Implemented

Deposits from Others

Prior Year Recommendation

We recommend that a list of monies held as a refundable deposit be reviewed to determine if there are monies that should be refunded or forfeited.

Status

Not Implemented

Revenue Recognition

Prior Year Recommendation

We recommend that the County review its revenue recognition policy and ensure that all revenues are recognized in accordance with GASB Statement No. 33.

Status

Implemented

COUNTY OF TEHAMA
Appendix C: Management's Corrective Action Plan
For the Year Ended June 30, 2016

Reconciliation of Civil Trust Funds

We recommend that all monies held in trust be reconciled to a detail list of open civil case deposits.

Responsible Individual: Erica Salee, Sheriff and Jean Arnaz, Auditor

Corrective Action Plan: In September 2016 the Sheriff purchased Civil Serve by SoftCode to track all Civil deposits and activity. The software has been fully implemented and the Auditor staff will be working with the Sheriff's department to ensure accurate and timely reporting requirements are met. A meeting has been scheduled for the two offices to meet and go over reconciliation processes, identification of excess funds and to discuss ongoing reporting requirements.

Anticipated Completion Date: June 30, 2017

Deposits from Others

We recommend that a list of monies held as a refundable deposit be reviewed to determine if there are monies that should be refunded or forfeited.

Responsible Individual: Gary Antone, Director of Public Works - Road Commissioner

Corrective Action Plan: Over the course of the past FY, staff evaluated the list of items in the Road and Survey Trust Fund accounts. The result of the evaluation is as follows:

	<u>Road</u>	<u>Surveyor</u>
Beginning Amt	\$ 167,492.88	\$ 81,498.25
Ending Amt	\$ 144,492.88	\$ 75,266.91
# of items resolved	3	55
Value of resolved items	\$ 29,700.00	\$ 23,199.84
# of items in process	19	0
# to State fund	2	3

Procedure

The department implemented the following procedure to clear trust fund accounts as expeditiously as reasonably possible within required fund retention requirements:

1. Annual review of items in the trust funds
2. Close any item that is complete
3. Monitor item deadlines for either completion or expiration
4. Send any unclaimed funds to the state for potential claim and heir
5. Maintain an annual record of:
 - a. New items and value
 - b. Number of closed items and value
 - c. Number of items in closure process and value
 - d. Number of active items and value

COUNTY OF TEHAMA
Appendix C: Management's Corrective Action Plan
For the Year Ended June 30, 2016

Deposits from Others (Continued)

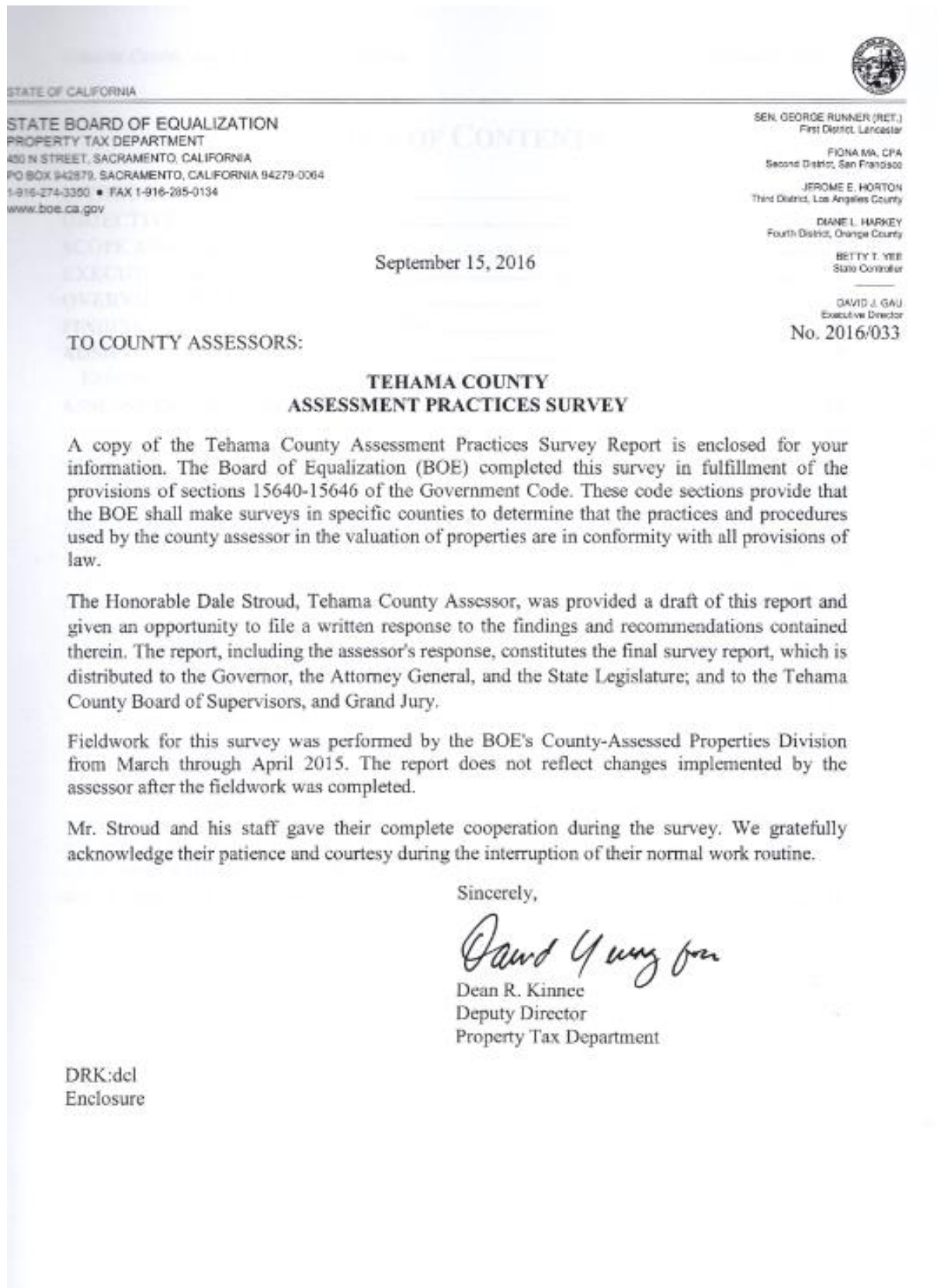
Corrective Action Plan (Continued):

Summary

Significant progress was made to close completed and/or significantly lingering trust account items. The success of the tracking and monitoring outline above will continue to improve as additional items are completed or resolved. The department will continually have items in its trust fund accounts, some that extend over periods of up to 10 years depending upon the particular project, however upon completion or expiration, items will be promptly closed out.

Anticipated Completion Date: Ongoing

2. California State Board of Equalization investigation of practices and procedures of the Tehama County Assessor's Office excerpts.



FINDINGS AND RECOMMENDATIONS

As noted previously, our review concluded that the Tehama County assessment roll meets the requirements for assessment quality established by section 75.60. This report does not provide a detailed description of all areas reviewed; it addresses only the deficiencies discovered.

Following is a list of the formal recommendations contained in this report.

RECOMMENDATION 1: Properly apply late-filing provisions for welfare exemption claims that are not timely filed.7

RECOMMENDATION 2: Correctly calculate the amount of the exemption to be granted for a late-filed claim on the low-income disabled veterans' exemption.8

RECOMMENDATION 3: Improve the LEOP program by: (1) timely reassessing all properties owned by a legal entity having undergone a change in control and (2) properly implementing the penalty process in accordance with section 482(b).11

RECOMMENDATION 4: Improve the new construction program by: (1) consistently classifying wells as land pursuant to Rule 124 and (2) granting new construction exclusions for claims for disabled access improvements only upon compliance with sections 74.3 and 74.6.....12

RECOMMENDATION 5: Improve the taxable possessory interest program by: (1) using proper methodology in developing the capitalization rate in the appraisal of taxable possessory interests and (2) discovering and assessing all taxable possessory interests.14

RECOMMENDATION 6: Measure and use the long-term trend to forecast production of the petroleum property, matching reserves to those supported by the cash flow analysis, and recognizing declines in base year reserves for reductions other than depletion.16

RECOMMENDATION 7: Improve the audit program by: (1) using a comprehensive audit checklist as a standard component of all audits and (2) enrolling all escape assessments and over assessments discovered during the course of an audit.18

RECOMMENDATION 8: Periodically review manufactured home assessments for declines in value.....19

ASSESSOR'S RESPONSE TO BOE'S FINDINGS

Section 15645 of the Government Code provides that the assessor may file with the Board a response to the findings and recommendations in the survey report. The Tehama County Assessor's response begins on the next page.

Section 15645 also allows the Board to include in the report comments regarding the assessor's response. Our comments follow the assessor's response.

DALE STROUD
ASSESSOR

Office of County Assessor

COUNTY OF TEHAMA
P.O. BOX 428, RED BLUFF, CALIFORNIA 96080
TELEPHONE (530) 527-5931
FAX (530) 529-4019

MAY 26 2016

County-Assessed Properties Division
State Board of Equalization

May 23, 2016

Attn: David Yeung, Chief

County Assessed Properties Division
State Board of Equalization
P.O. Box 942879
Sacramento, Ca. 94279-0064

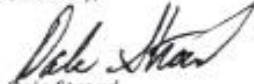
Dear Mr. Yeung:

Enclosed is our response to the Board's recent Assessment Practice Survey and recommendations. This response is made pursuant to section 15645 of the Government Code and inclusion with the final published report.

When the final report is published it will be the culmination of not only a survey but a sample as well. The results of the sample found that for the 2014 assessment year Tehama County's assessment roll was 2 tenths of 1% different then the numbers indicated by the expansion of samples pulled by the State Board team. I believe this is validation that my team is working very hard to achieve the ultimate goal of an accurate assessment roll. The results of the survey pointed out some things for us to improve, but was also a validation of my staff's dedication and hard work. I am proud of my staff and these accomplishments.

I also would like to acknowledge the State Board and the team that they brought to my office. They came to my office at a difficult time. We were preparing to convert to a new software system and trying to close out the current assessment roll. Their assignment was to be in our office in March which is a trying time as we all know. However, they were professional and very careful to not be any more disruptive then they absolutely necessary. I am very appreciative of their attitude and efforts while they were here.

Sincerely,



Dale Stroud
Tehama County Assessor

ASSESSOR'S RESPONSE TO BOE RECOMMENDATIONS

2014 Survey and Sample

RECOMMENDATION #1: Properly apply late-filing provisions for welfare exemption claims that are not timely filed.

Response: We concur with this recommendation and are modifying our procedures to make sure our operations are compliant with this recommendation.

RECOMMENDATION #2: Correctly calculate the amount of the exemption to be granted for a late-filed claim on the low-income disabled veterans' exemption.

Response: We concur with this recommendation and are altering our method of calculation as suggested.

RECOMMENDATION #3: Improve the LEOP program by: 1) timely reassessing all properties owned by a legal entity having undergone a change in control and (2) properly implementing the penalty process in accordance with section 482(b).

Response: We agree with both parts of this recommendation and believe that our current policies are in compliance with this recommendation. We believe the survey discovered events that were items of human error rather than a policy error. We will try to improve our attention to detail to avoid these discrepancies in the future.

RECOMMENDATION #4: Improve the new construction program by: (1) consistently classifying wells as land pursuant to Rule 124 and (2) granting new construction exclusions for claims for disabled access improvements only upon compliance with sections 74.3 and 74.6.

Response: (1) We believe that this allocation does not result in an overassessment or underassessment to the appraisal unit so the total value impact is fairly insignificant. We are also moving to a new software system that, hopefully, will allow the more accurate tracking of multiple base years

of specific property classifications. This may allow us to alter our current practice to become more compliant with this recommendation.

(2) We agree with this portion of the recommendation and are currently implementing this suggestion.

RECOMMENDATION #5: Improve the taxable possessory interest program by: (1) using proper methodology in developing the capitalization rate in the appraisal of taxable possessory interests and (2) discovering and assessing all potential taxable possessory interests.

Response: (1) We concur with this recommendation and will implement it in our calculations.

(2) We agree with this recommendation, however, with staffing levels and budget restrictions it has been and will continue to be difficult to come into compliance.

RECOMMENDATION #6: Measure and use the long-term trend to forecast production, matching reserves to those supported by the cash flow analysis, and recognizing declines in base year reserves for reductions other than depletion.

Response: Petroleum appraisals are new to our office. We have already implemented a couple of the suggestions that were made by the survey team. We will continue to evaluate our process as we become more knowledgeable and experienced.

RECOMMENDATION #7: Improve the audit program by: (1) using a comprehensive audit checklist as a standard component of all audits and (2) enrolling all escape assessments and over assessments discovered during the course of an audit.

Response: (1) We certainly concur that an audit checklist could be a valuable tool to the survey team when trying to follow the work of the local Assessor. I am unaware of its use being described in the audit manual. We will evaluate this recommendation to determine if it is of value for our process.

(2) We disagree with this recommendation. We believe that appraisal is not an exact science. No matter the type of property being appraised, value is a range. Based on this philosophy, we use appraisal judgment to conclude the entire assessment is either accurate or not. If the taxpayer has reported appropriately plays a significant role.

RECOMMENDATION #8:

Periodically review manufactured home assessments for declines in value.

Response:

We concur with this position. However, the final determination of an overassessment is much more difficult than one might think. In our County the value of these units are more dependent on the physical condition than age, make, model or any other physical characteristic. In order to make current condition assessments we would have to do a field inspection. These field inspections are limited due to budget restrictions.

BOE COMMENTS TO ASSESSOR'S RESPONSE

Recommendation 7, part 2: Improve the audit program by: (2) enrolling all escape assessments and over assessments discovered during the course of an audit.

Assessor's Response: (2) We disagree with this recommendation. We believe that appraisal is not an exact science. No matter the type of property being appraised, value is a range. Based on this philosophy, we use appraisal judgment to conclude the entire assessment is either accurate or not. If the taxpayer has reported appropriately plays a significant role.

BOE Comments to Assessor's Response:

Section 531.9 provides a mechanism for the assessor to avoid making an escape assessment through a low value ordinance. Without an ordinance in place allowing the exemption of low value escapes, the assessor does not have the authority to ignore either over- or under-assessments discovered during an audit.

In addition, by nullifying, offsetting, or ignoring the actual audit findings, the assessor inadvertently denies the assessee their rights to appeal the audit findings.

Special District Committee

Tehama County Mosquito Vector Control District



Red Bluff office, workshops, sentinel chicken¹ pen and mosquito fish hatchery
11861 State Highway 99W, Red Bluff, CA 96080

SUMMARY

On October 11, 2016, members of the Grand Jury Special District committee for 2016-2017 conducted an investigation of the Tehama County Mosquito Vector Control District (TCMVCD). Based upon the 2015-16 Summary of Agencies cross reference listing, the TCMVCD had not been reviewed by past Grand Jurys for a minimum of 10 years. How the special district works, the use of pesticides, and high profile diseases such as West Nile Virus, Lyme Disease and the relatively new Zika Virus are of great interest to the communities and businesses of Tehama County. The importance of its oversight cannot be discounted. This current investigation is not complaint based.

GLOSSARY AND ACRONYMS

- Arthropod: An invertebrate animal of the large phylum *Arthropoda*, such as an insect, spider, or crustacean
- Integrated pest management, or IPM, is a process you can use to solve pest problems while minimizing risks to people and the environment. IPM can be used to manage all kinds of pests anywhere—in urban, agricultural, and wild land or natural areas.
- Tehama Local Agency Formation Commission herein referred to as LAFCO
- Tehama County Mosquito Vector Control District herein referred to as TCMVCD
- Vector: Any animal capable of transmitting an agent of human disease or capable of causing human discomfort or injury including but not limited to mosquitoes, flies, mites, ticks, other arthropods, small mammals and other vertebrates
- Vector Control: A system of public improvements or services that is intended to provide for surveillance, prevention, abatement, and control of vectors.

¹ Sentinel chickens are used primarily for detection of the mosquito-borne West Nile virus (WNV), which causes a brain infection in people, horses and other animals. Chickens become infected with WNV if bitten by mosquitoes, but don't develop symptoms of the disease. Their bodies develop antibodies to WNV within a week of being bitten by an infected mosquito. Public health officials know that the potentially deadly disease is in particular vicinity because of the sentinel chickens' response.

West Nile Virus (WNV): A flavivirus of African origin that can be spread to humans and other mammals via mosquitoes, causing encephalitis and flu-like symptoms, with some fatalities. WNV is an infectious disease spread by mosquitoes that have fed on infected birds.

- Zika fever (also known as Zika virus disease and simply Zika) is an infectious disease caused by the Zika virus. Prevention involves decreasing mosquito bites in areas where the disease occurs and proper use of condoms. Symptoms may include fever, red eyes, joint pain, headache, and a maculopapular rash. Zika can be passed from a pregnant woman to her fetus. Infection during pregnancy can cause certain birth defects.
- National Pollutant Discharge Elimination System (NPDES) - As authorized by the Clean Water Act, This Program controls water pollution by regulating point sources that discharge pollutants into waters of the United States. Point sources are discrete conveyances such as pipes or man-made ditches.

METHODOLOGY

On October 11th, 2016, the Special Districts Committee met with some of the staff. (Staff includes - Six full and two part time employees). During the interview and tour- pictures were taken of the facility and questions were asked and answered. The information was detailed, data was provided and participants were open and eager to assist. At later dates, follow up questions were asked via email and phone providing further information for clarification of this detailed process.

The information in this report is pulled from a combination of the interview, the TCMVCD End of Year Report 2015, TCMVCD Engineering Reports 1 & 2 from June 2016 and the LAFCO Sphere of Influence (SOI) Report Update approved November 10, 2015 and the following:

- California Mosquito-Borne Virus Surveillance & Response Plan April 2015
- California Health & Safety Codes
- Centers for Disease Control and Prevention: (CDC) is a federal agency that conducts and supports health promotion, prevention and preparedness activities in the United States with the goal of improving overall public health.
<https://www.cdc.gov/zika/> <https://www.cdc.gov/zika/intheus/maps-zika-us.html>
- Tehama County Mosquito and Vector Control District, Mosquito-borne Arboviral Disease Response Plan
- Tehama County Mosquito and Vector Control District Engineer's Report for Assessment area No's 1 & 2
- Tehama County Mosquito and Vector Control District 2015 End of Year Report
- Tehama Local Agency Formation Commission (LAFCO) Mosquito & Vector Control District Municipal Service Review (MSR) and Sphere of Influence (SOI) update dated Nov. 10, 2015
- Red Bluff Daily News
- Icarol: Q web based source of information providing information on non-profits
<http://www.icarol.info/>

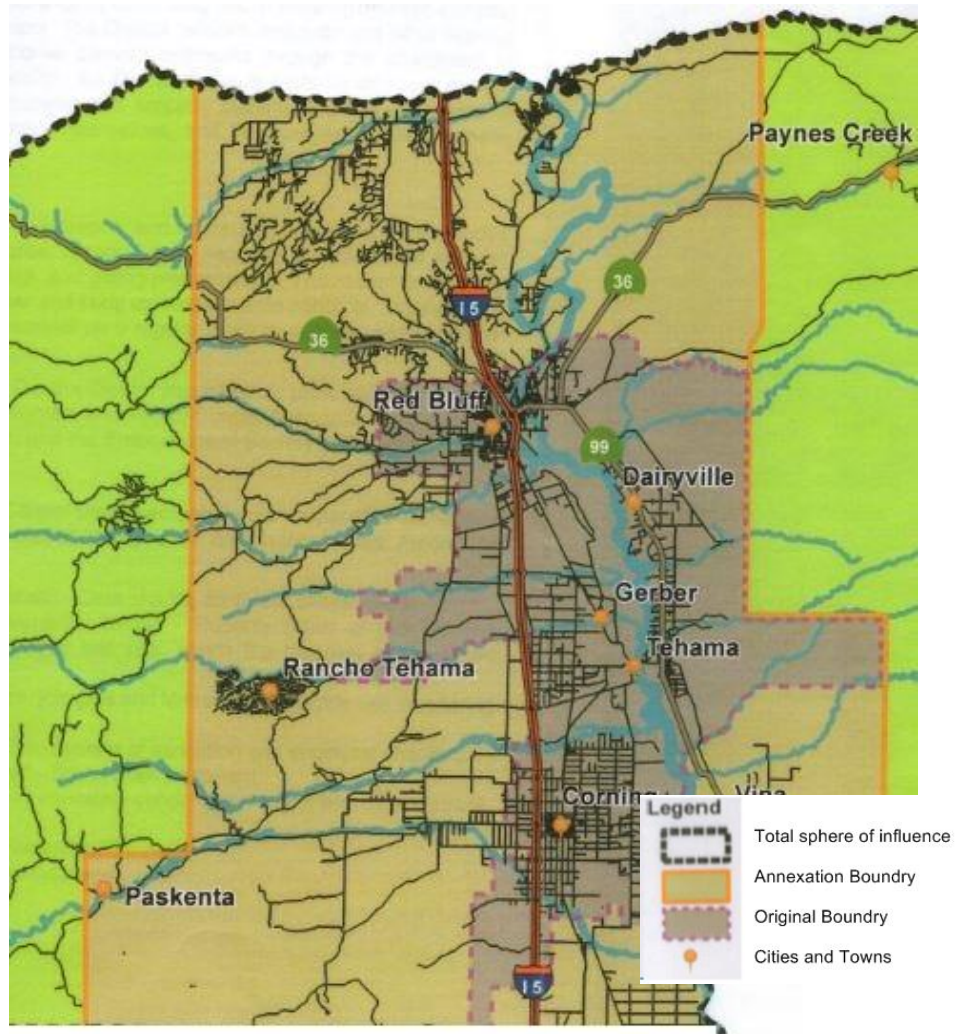
- Facebook²: <https://www.facebook.com/pages/Tehama-County-Mosquito-and-Vector-Control-District>

BACKGROUND

The TCMVCD currently provides mosquito and vector borne disease control services throughout its service areas (see map) in central Tehama County per Cooperative agreement section 116180 of the California health and safety codes. This agreement controls equipment calibration, record retention, required pesticide reporting, certification/education of employees and required inspections.

Map of original and annexed areas of service districts for the TCMVCD

The TCMVCD currently provides mosquito and vector borne disease control services throughout its service area (see map) in central Tehama County pursuant to Health and Safety Code sections 2000 through 2093 and in accordance with a Cooperative Agreement between the District and the California Department of Public Health under Health and Safety Code section 116180. The combined service areas are governed by a Board of Trustees comprised of one member appointed by each city council from Red Bluff, Corning and Tehama City and four members appointed by the Tehama County Board of Supervisors. The Board of Trustees is the deciding entity for all managerial and budgetary considerations and is independent of local, county or state government. The ten major populated areas of concern are Los Molinos, Dairyville, Corning, Red Bluff, El Camino, City of Tehama, Vina, Rancho Tehama, Paskenta, Bend and Bowman-Lake California.



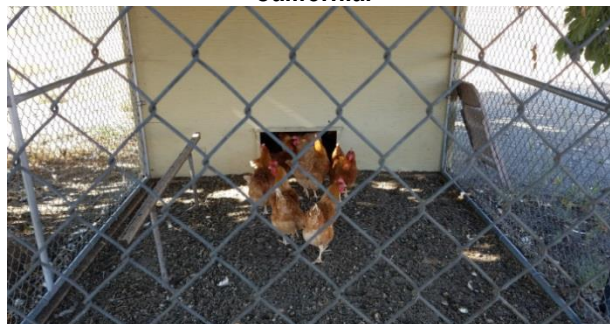
² There are three “unofficial” Facebook pages which are automatically generated by Facebook when the public searches for a specific business.

The three main offices are located in Red Bluff, Corning and Los Molinos. At present the Los Molinos office is not in service and is rented to the Los Molinos Community Services District. The Corning office is used mainly in summer. The Red Bluff office is the main office and houses the majority of equipment, workshops, management offices and one of the three flocks of ten sentinel chickens each, the other two of which are housed in Corning and Lake California.

Storage units, working bays, some of the vehicles and tanks required to support the TCMVCD



Sentinel chickens as kept by Red Bluff TCMVCD in addition to two other locations in Corning and Lake California.



DISCUSSION

The district's mission is to protect its citizens from disease and nuisance caused by mosquitos and other vectors as dictated by multiple levels of governing documentation. The TCMVCD is obligated to service Tehama County by monitoring, controlling and treating mosquito affected areas. Testing, treating and the reporting of statistics to the proper authorities take up the majority of time. Support functions include all budgetary, accounting, procurement, management; preventative maintenance and repair of infrastructure take up the rest.

West Nile Virus

In 2004 West Nile Virus (WNV) arrived in Tehama County and became the highest priority for the district. WNV is only transmitted by mosquitos. The only way to reduce the threat of WNV or other mosquito borne disease is by mosquito control. The history of the control of mosquitos in Tehama County are itemized in the Year End report and are provided in the following spreadsheet which provides an overview of WNV in Tehama County.

Spreadsheet overview: History of West Nile Virus in Tehama County

(Data lifted from the "TCMVCD 2015 End of Year Report")

	Sentinal Chickens	Positive Bird	Positive mammals (not horse)	Positive Horse cases	Horse Deaths	Human Positives	Human Deaths
1990	The Los Molinos, Corning and Tehama County Mosquito Abatement District were consolitated into the Tehama County Mosquito Abatement District to increase efficiency, reduce costs and give better service.						
2002	Na	1	Na	Na	Na	Na	Na
2003	Na	Na	Na	Na	Na	Na	Na
2004	12	115	0	44	17	10	1
2005	1	47	0	3	2	4	0
2006	3	12	0	2	0	6	0
2007	8	20	0	2	1	4	0
2008	0	6	0	0	0	4	0
2009	2	0	1 squirrel	0	0	1	0
2010	0	0	0	0	0	0	0
2011	0	1	0	0	0	1	1
2012	8	3	0	0	0	4	0
2013	6	0	0	0	0	5	0
2014	6	3	0	0	0	4	1
2015	8	1	0	0	0	6	0

Na = Not applicable as no statistics where required at that time

To assist the control of water borne mosquitos, the TCMVCD provides mosquito fish free of charge. See fish hatchery picture. Contact the TCMVCD for pick up.

Picture of Mosquito fish hatchery in Red Bluff



Zika

TCMVCD was asked about ZIKA in Tehama County. Unlike WNV which moves from mosquitos to birds and then may spread to mammals, this disease is spread directly to humans rather than to/through birds or other vectors. There are currently no reported cases of Zika in Tehama County. There have been some cases in Southern California. As of December 2016 and per the CDC, all of the Zika cases in California are “travel associated “. They were not acquired locally by locally bred mosquitos. There is no requirement to currently monitor or treat Zika so no actions are being taken at this time.



Culex mosquito West Nile Virus Mosquito carrier



Zika Mosquito carrier

Lyme Disease

Lyme Disease, according to the TCMVCD and the CDC, is not mosquito borne. There is no credible evidence that it is transmitted through air, food, water, or from the bites of mosquitoes, flies, fleas or lice. In the foothills locally, collection of the deer tick (Ixodes pacificus) is conducted in early spring and results are submitted to the state. There are no further actions taken.

YEARLY SUMMARIES OF SELECTED GENERAL COMMUNICABLE DISEASES IN CALIFORNIA, 2011–2015

Lyme Disease

Lyme Disease, Cases and Rates by Health Jurisdiction, California, 2011–2015

JURISDICTION	YEAR OF ESTIMATED ILLNESS ONSET									
	2011		2012		2013		2014		2015	
	CASES	RATE	CASES	RATE	CASES	RATE	CASES	RATE	CASES	RATE
SUTTER	0	-	0	-	0	-	0	-	0	-
TEHAMA	0	-	0	-	0	-	0	-	0	-
TRINITY	2	14.5*	1	7.3*	1	7.3*	1	7.3*	0	-

Pesticides

All pesticide usage is highly controlled via various programs and agreements like The Integrated Pest Management (IPM) Process, Cooperative agreements like that of section 116180 of the Health and Safety code and the TCMVCD Mosquito-borne arboviral disease response plan, NPDES and oversight provided by the State Water resource Control Board. Spraying is performed as needed. Of note: no public notice is provided in advance. It is an unwritten rule that the public may “opt out” of being sprayed. If an opt-out is desired the office of the TCMVCD should be contacted. An excerpt of the pesticide portion of the Mosquito-borne Arboviral Disease Response Plan follows:

A. Larvacide Control

1. If a water source is too polluted or will not remain long enough for fish to survive, a larvacide will be used.
2. Only registered larvacides are used and only according to label directions.
3. Larvacides used are: natural bacteria in 2 forms BTI and BS, larvacide oil, Methprene.
4. Larvacides are applied by either hand or with power equipment.
 - a) Hand control is done by back pack sprayers, hand cans or hand seeders of granules.
 - b) Power equipment includes mist blowers, hose sprayers and boom sprayers.

B. Adulticide Control

1. Spraying for adult mosquitoes occurs when adult populations reach levels that can transmit disease or are a nuisance to the public.
2. The threshold level required for adulticiding varies depending on location and population density.
3. Only registered adulticides are used and only according to label directions.
4. Adulticides used include: Permethrin, Resmethrin, Pyrethrin, Malathion, and Sumithrin.
5. Adulticiding only occurs when weather conditions are within label requirements and a temperature inversion is present (usually evenings or early morning).
6. Adulticiding is performed with either electric or motor driven Ultra low Volume (ULV) machines that provide a fog in the 1 to 50 micron range.

Only trained and certified (by California Department of Health Services) personnel are permitted to use and apply larvacides and adulticides by TCMVCD. Personnel in training are only allowed to perform these same duties when under direct supervision of a certified technician.

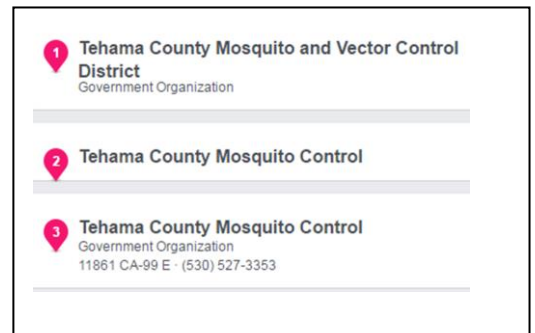
Administration

The Current operations of the TCMVCD are meeting requirements. Data is collected and submitted to the state according to cooperative agreements³. They create and meet budgets, seem fiscally aware and responsible. They perform their own purchasing and payroll along with all the normal requirements any business is required to do. No other central government resources are utilized to run this special district. In that regard, the only controlling document is a loose leaf binder created by management in case of emergency such as management disability. This is an “uncontrolled” document that serves as a guide for replacement managers and is quite detailed in the day to day running of the TCMVCD.

FINDINGS

- F1. There are three Facebook pages for the TCMVCD which are “unofficial”. Unofficial pages are created by Facebook when the public shows an interest in a business. These pages may miss-lead the public.
- F2. The TCMVCD supplies multiple sources of information and education to the public through literature, press releases and public presentations when requested and in accordance with the requirements of the Brown Act which requires open meetings. The TCMVCD also relies on the public to report highly infested areas and to ensure mosquito populations are not allowed to proliferate. As quoted in the Tehama County LAFCO report on page 31, section 3.8: Local Accountability and Governance: “The internet is also a low cost yet highly effective tool for providing information and involving residents with District affairs.” An Internet presence would serve both the public and the TCMVCD to better understand and comply with requirements.
- F3. There is no public notification previous to areas being sprayed or treated. Furthermore, the public, in treatment areas may be unaware they may either opt out or request spraying.
- F4. The uncontrolled loose leaf binder which documents all business requirements may be out of date and has no requirements to be updated on a regular basis.

Exhibit as taken from a Facebook search



³ Data is available to the public on demand.

RECOMMENDATIONS

- R1. Within 6 months, management should consider making one of the three Facebook pages “official” and merge the other two pages into it, creating one page the public can reference. Refer to the following for further information:
https://www.facebook.com/help/168172433243582?helpref=uf_permalink
- R2. Within 6 months, management should create an internet presence. A Facebook page (or other web based information tool) created to better inform and educate the public about the general services of the TCMVCD. This should include the ability to “opt out” of being sprayed, request spraying, and provide general notice to areas being assessed for a possible spray.
- R3. Within 4 months, management should create a control system to replace current loose leaf binder information. Said control system should mandate a yearly review and update as needed with multiple copies stored in more than one location.

REQUEST FOR RESPONSES

Pursuant to Penal Code section 933.05, the Grand Jury requests responses as follows:

From the following governing bodies:

- The Grand Jury requires a response within 90 days from the TCMVCD Board of Trustees, Tehama County, PO Box 1005, Red Bluff CA 96080 on R1-1. 2 and 3.

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.

Tehama County Homeless



SUMMARY

The members of the 2016-2017 Grand Jury looked into the issue of homelessness in Tehama County, specifically within the city of Red Bluff. After conducting interviews with private entities and city and county officials, the Grand Jury found that there were many services available within the county through private and public organizations, but in some instances there could be better collaboration between these organizations and city officials. Further, the Grand Jury recommended that a task force be developed with a focus on uniting those entities that support the homeless population. We recommend that one of the priorities of this task force is to establish a permanent homeless shelter in Red Bluff.

GLOSSARY

Community Service Block Grant herein referred to as CSBG

Homeless – Without a home and typically living on the Street

Live Inspired For Tomorrow herein referred to as LIFT

Poor And The Homeless herein referred to as PATH

Red Bluff Police Department herein referred to as RBPD

Emergency Housing Assistance Program Capital Development herein referred as EHAP-
CD

Tehama County Community Action Agency herein referred to as Community Action
Agency

Tehama County Continuum of Care herein referred to as CoC

BACKGROUND

The members of this year's Grand Jury decided to look into the issues surrounding homelessness in Tehama County. The focus of the investigation centered on the city of Red Bluff, the county seat and hub of the county's resources for those effected by homelessness. The rising concerns for the state of homelessness in Red Bluff are complex, difficult to solve, and controversial. This growing problem garners attention from the public and has been realized by our local government. Therefore, we sought to discover what was being done to address issues stemming from homelessness and what resources are available to the homeless community. Our ultimate goal is to promote positive changes that better our community and serve its inhabitants.

METHODOLOGY

The Tehama County Grand Jury completed a six month investigation that included interviews with:

Red Bluff Police Department

A Red Bluff City Council member

A City Government representative

Tehama County, Social Services – Community Action Agency

Tehama County – Continuum of Care

PATH – Poor And The Homeless

The Grand Jury also reviewed numerous other California Grand Jury reports that addressed the homeless and studied local articles and reports from 2013 to present.

DISCUSSION

PATH (Poor And The Homeless)

The Tehama County Grand Jury met with PATH as a starting point in our investigation of the homeless situation. PATH has been a nonprofit organization of volunteers dedicated to preventing and alleviating homelessness in Tehama County since the year 2000. PATH has a twelve member board of directors who represent the faith community, the business community, local government, and the target group. PATH is mainly funded through grants, fundraisers, and donations. The organization consists of three main programs: PATH Winter Emergency Shelter, PATH Sale House, and Pathways.

PATH Winter Emergency Shelter is open from November 1st through April 30th each year. The shelter is open from 5pm to 8am daily and rotates through seven or eight participating churches that open their doors to provide the space necessary for the shelter. In 2015-2016 the Winter Shelter served 298 people. The average number of persons per night was 40. The cost to run the Shelter is about \$50,000 per year, \$7 per night per person. The Red Cross and local community members donate supplies needed for the shelter. About 20% of those being served at the Winter Shelter are able to get into some type of permanent housing.



PATH Winter Shelter at Local Church

PATH Sale House is a remodeled two story Victorian house located at the corner of Gilmore Ranch Road and Sale Lane. Sale House is a two year program which provides transitional housing to women and children while helping them to become self-sufficient and into permanent housing. It has a success rate of seven out of ten women. They have served over 250 individuals since they opened in 2009. Sale House can handle up to 15 clients at a time, in its six bedrooms, and costs about \$18,000 a year to operate. Sale House has an annual yard sale which is the primary fundraiser for the house. It relies on community volunteers and donations for support.

Pathways, the men's transitional housing, is an apartment that can house four men. Once the men are working, they are charged \$250 or one-third of their income each month for rent. This rent helps offset the cost of the program.

In January 2017, Pathways moved to a larger building at 224 Ash Street. PATH was able to lease this property due to a \$5,000 grant received from the City of Red Bluff and a \$2,500 grant received from Dignity Health. The building is currently housing six men. Since any house in the state of California can be rented by anyone to house up to six unrelated people at one time, no special permits were required.

PATH's ultimate goal is to have a year round shelter which would provide training and education to the homeless for a period of up to six months' rent free. The difficulty they've had with this program is finding a location, close enough for people to reach the available services that they need, and that meets the approval of the City Council. PATH lost two opportunities to utilize \$1,000,000 each in EHAP/CD grant money. The first grant was lost due to time constraints. The second of these grants was lost due to a city council vote in July, 2011. The Red Bluff City Council passed an ordinance to rezone the proposed property which would have enabled the use of the Grant monies to purchase and construct a permanent shelter for the homeless. Through an appeal process, because of public resistance, another vote overturned and halted the rezoning.

Community Action Agency

The Tehama County Grand Jury, reached out to the Community Action Agency as part of the fact finding investigation into the current homeless situation in the county. The Community Action Agency provides various programs that assist low income families. They work in collaboration with many other agencies in the county, including the Department of Social Services and Tehama County Public Health.

The largest single event the Community Action Agency sponsors is LIFT. LIFT occurs once a year at the fairgrounds and is supported by local businesses, organizations and volunteers. The event provides low income and the homeless individuals with many necessary services including help with job searches, personal hygiene, housing, transportation, and medical support. These services are all free or at a very minimal charge.

The Community Action Agency holds a preventative approach to homelessness, by helping families facing eviction; a homeless situation could be prevented. They believe that homelessness could be greatly reduced by people working together.

Law Enforcement

The Grand Jury wanted to meet with local law enforcement to hear from their unique perspective regarding the homeless situation in Red Bluff. The Grand Jury found the Red Bluff Police Department (RBPD) very friendly and helpful. The RBPD was sympathetic to the homeless problem finding themselves caught in the middle between those who want to help the homeless, and those who just want them to go away.

The jury found that the RBPD is part of a “Homeless compliance team” which is also comprised of individuals from the Tehama County Sheriff’s Department, the Department of Fish and Wildlife, the District Attorney’s Office, Probation Department, Public Works, and Green Waste. The “Homeless compliance team” can be credited with homeless encampment cleanup efforts. The RBPD also has a Homeless Community Liaison, an officer who oversees issues dealing with the homeless.

The Jury found there are no specific laws against being homeless. The RBPD reported that the most common infractions committed by the homeless are loitering, illegal camping, littering, drunk in public, and child endangerment. The difficulty that the RBPD has enforcing these laws are due to an overcrowded jail, causing the homeless to be released back on the streets.

The jury asked about violence coming from the homeless community. In the opinion of the RBPD representatives interviewed, the volume of violence coming from the homeless community is not any greater than the violence coming from the general population. The RBPD representatives feel that the homeless situation is growing, and that there are growing concerns in our community due to complaints they receive.

The RBPD and the Tehama County Sheriff’s Department have three to four cleanup efforts a year, where they clean up homeless encampments. Their main cleanup effort in 2016 was in April at Dog Island Park. They removed a stunning twenty three tons of trash! The homeless encampments pose environmental problems.

- Human waste
- Drug paraphernalia
- Trash

One important note to mention is that when RBPD went in to remove the homeless from the encampment they brought with them workers from social services, mental health, and various others to provide the homeless with assistance. The jury commends them on their efforts to go above and beyond just enforcing the law in the midst of a difficult problem.

Continuum of Care – CoC

The Tehama County Continuum of Care is a collaboration of organizations that provide assistance to residents of the county that are homeless or at risk of becoming homeless.

The Continuum reported the four leading causes for homelessness are:

- Alcohol or drug abuse
- Family crisis/break-up
- Mental illness
- Loss of employment

The CoC is required to complete a Point-in-Time Count every two years, which is a snapshot of the homeless population on one specific night in January. This survey is conducted by communities across the nation in an effort to count individuals and families that are homeless. In Red Bluff, the Point-in-Time survey was done by volunteers on January 24, 2017. The surveys were done on the street, at encampments, in churches, and where the homeless are known to gather. The results of that survey are available in this report. See Attachment A.

City representative:

We continued to gather information by contacting a representative of the City of Red Bluff. The conversation began by discussing the city's approach to the homeless state of affairs in Red Bluff. The city representative stated the city has no legal responsibility for the homeless however county agencies do provide some services.

The City representative shared that the city has done a few things to address the homeless situation. One action was to award \$10,000 to three entities that directly serve the homeless; \$2,500 to Faith Works in Tehama County, \$2,500 to Supernatural Life Transition Ranch, and \$5,000 to PATH Tehama County Coalition. The City also took part in several events to clean up homeless encampments that had accumulated large amounts of garbage.

When asked, the City representative believes Red Bluff needs a homeless shelter. The City representative informed us that a shelter should be built in a location zoned for manufacturing and industry (M2 or M1 with a conditional use permit)⁴. The City Council has the ability to rezone property within the city limits for the building of a permanent homeless shelter.

4 See map attached: Attachment B

The major hurdles to the building of a permanent homeless shelter are:

- Location
- Public voice
- City action

The City representative would support an effort to do a “housing first” type of strategy. This strategy places individuals and families into homes and provides supportive services, as needed, to help house a city’s homeless population. The interviewee believes that PATH, or another similar organization, would ideally manage these properties. CSBG could conceivably be used on this type of project in the future.

City Council Member

The Grand Jury met with a member of the Red Bluff City Council to see what the city is doing in response to the growing homeless situation. We found the Council Member willing to discuss issues specific to the homeless situation.

The Council Member believed Red Bluff does need a permanent homeless shelter. They would be willing to work in a collaborative effort with other city, county, or private agencies to help create solutions to the homeless problem.

The City Council has no representation on the CoC Steering Committee. The Council Member felt that a member of the City Council should be represented.

The jury asked where the best place would be for a homeless shelter. The Council Member felt that ideally it would be near town and close to services. They did tell us in the past the proposed location of a shelter has been met with public resistance.

FINDINGS

- F1. PATH is a non-profit organization that receives its monies from grants, fundraisers, and donations. PATH would be willing to oversee a permanent shelter.
- F2. The CoC Steering Committee currently does not have a representative from the City of Red Bluff.
- F3. There is no permanent homeless shelter in Red Bluff.
- F4. A \$10,000 grant was recently awarded and divided among three applicants who serve the homeless. This grant was funded by Red Bluff city general funds.
- F5. A “Homeless compliance team” has been formed and they have been credited with the most recent homeless camp cleanups. This team is comprised of members of the following organizations: Tehama County Sheriff Department, Fish and Wildlife, District Attorney’s office, Probation Department, Public Works, Green Waste, and RBPD.
- F6. The interviewed City Council member and the City representative both believe that Red Bluff needs a permanent homeless shelter and are willing to work with other city, county, and private organizations to help create solutions to the homeless problem.

RECOMMENDATIONS

- R1. The Grand Jury recommends the City Council place a member on the Continuum of Care Steering Committee by September 1, 2017.
- R2. The Grand Jury recommends a task force be created by Oct 1, 2017. The task force should include at a minimum a representative of City Council, CoC, PATH, Community Action Agency, Law Enforcement, Faith Works, and any other interested parties to unify sheltering solutions, with the purpose of working towards ending homelessness in Tehama County.
- R3. The Grand Jury recommends that this newly created Task Force, as one of its main priorities, establish a permanent homeless shelter.
- R4. The Grand Jury encourages the City Council continue to grant financial support to groups that provide homeless services.

REQUEST FOR RESPONSES

Pursuant to Penal Code section 933.05, the Grand Jury requests responses as follows:
From the following governing bodies:

- The Grand Jury requires a response within 60 days from the Red Bluff City Council, P.O. Box 250, Red Bluff CA 96080 on R1, R2, R3, and R4.
- The Grand Jury requires a response within 90 days from the Tehama County Community Action Agency, C/O Amanda Sharp, P.O. Box 8263, Red Bluff CA, 96080 on R2 and R3
- The Grand Jury invites a response within 90 days from the Tehama County Sheriff's Department C/O Dave Hencratt, P.O. Box 729, Red Bluff, CA 96080 on R2 and R3
- The Grand Jury requires a response within 90 days for the Tehama County Board of Supervisors, PO Box 250, Red Bluff, CA 96080 on R2 and R3

INVITED RESPONSES

The following organizations are not required to respond, but are invited to submit informal responses or comments on the findings and recommendations of this report for the consideration of the public, affected government agencies, and future grand juries:

- The Grand Jury invites a response within 90 days from the Tehama County Continuum of Care, C/O Andrea Curry at Alternatives to Violence, Attn: Andrea C. Curry, 1805 Walnut St. Red Bluff, CA 96080 on R1, R2, R3
- The Grand Jury invites a response within 90 days from the PATH, P.O. Box 315, Red Bluff, CA 96080 on R2, R3
- The Grand Jury invites a response within 90 days from Faith Works at 900 Johnson St, Red Bluff CA, 96080 on R1 and R2

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.

APPENDIX

ATTACHMENT A – 2017 Point in Time Count

ATTACHMENT B – Zoning

ATTACHMENT A



TEHAMA COUNTY
CONTINUUM OF CARE

2017 POINT-IN-TIME COUNT

A Snapshot of Homelessness in Tehama County, California

Every two years, communities across the nation conduct a count of individuals and families experiencing homelessness on one night in January. The information gained provides the Continuum of Care, the community and community leaders with insights into the needs of the community.

AT LEAST

157

INDIVIDUALS WERE HOMELESS IN TEHAMA COUNTY ON JANUARY 24, 2017.

90 MEN
55 WOMEN
12 CHILDREN

Q: WHERE DO YOU SLEEP?

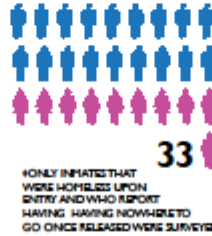
STREETS



EMERGENCY SHELTERS



JAIL



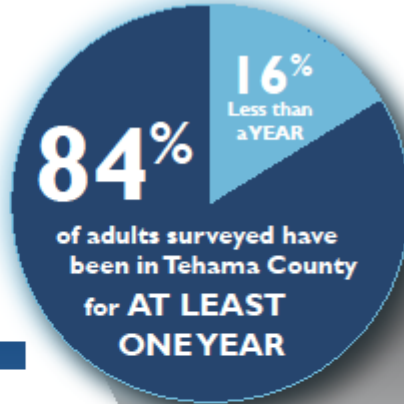
TRANSITIONAL HOUSING



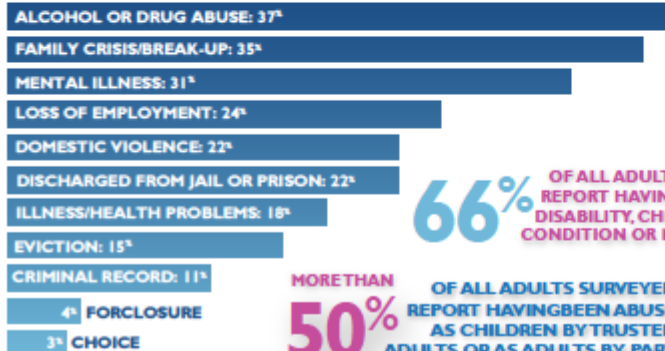
OF THE **55** ADULTS THAT REPORT ABUSING DRUGS OR ALCOHOL, MOST SAID THEY WOULD BE INTERESTED IN TREATMENT IF IT WAS AVAILABLE TO THEM.



Q: HOW LONG HAVE YOU BEEN IN THIS COUNTY?



Q: WHAT CAUSED YOU TO BECOME HOMELESS?

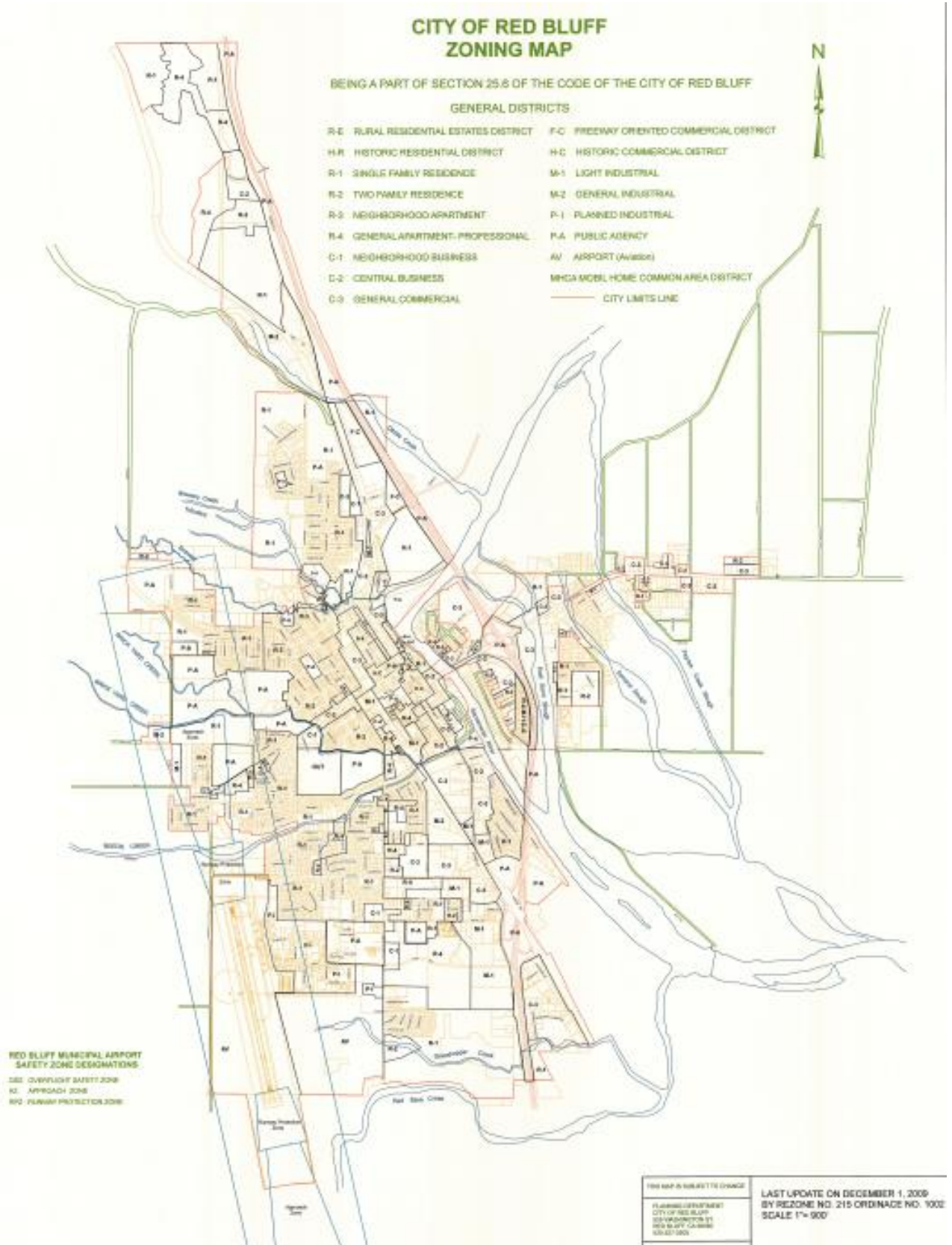


66% OF ALL ADULTS SURVEYED REPORT HAVING A PHYSICAL DISABILITY, CHRONIC HEALTH CONDITION OR MENTAL ILLNESS.

MORE THAN 50% OF ALL ADULTS SURVEYED REPORT HAVING BEEN ABUSED - AS CHILDREN BY TRUSTED ADULTS OR AS ADULTS BY PARTNERS.



ATTACHMENT B



Tehama County Grand Jury Jail Inspection



SUMMARY

Penal Code 919(b) stipulates that the Grand Jury shall inquire into the condition and management of the public prisons within the county, which includes both state and local correctional facilities. Members of the current 2016-17 Tehama County Grand Jury toured the county jail and conducted interviews as required.

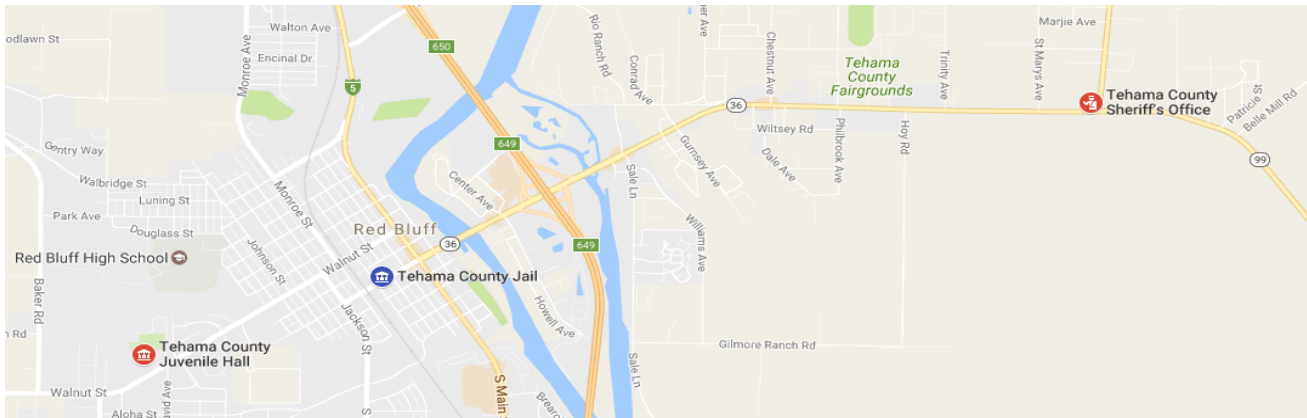
The members of the Grand Jury found that the jail was:

- Within the legal limits for the number of inmates housed
- Housing inmates for longer sentences than for which it was designed
- Providing inmates with the option to participate in the online General Educational Development (GED) program
- Addressing the need for bi-lingual staff by hiring two full time bi-lingual officers, use staff from other operation centers, and utilizing web based translation tools
- Utilizing an inmate classification system which optimizes cell block facilities for housing purposes along with officer and inmate safety
- Providing off-site work programs and housing opportunities to qualifying inmates, which assists in acclimation and transition into the general population
- Using body Cameras
- Actively seeking alternative means of physically transporting inmates for court appearances to the new court house
- Providing expanded training for jail administration and staff to maintain the necessary working knowledge of duties and operations

BACKGROUND

Civil Grand Juries are required to examine, evaluate and report on physical and administrative conditions of public jails within their county. The County jail located at 502 Oak Street, was visited by members of the 2016-17 Tehama County Grand Jury.

Location of Jail, Sheriff's Office and Juvenile Hall



METHODOLOGY

The Grand Jury visited the jail facilities on September 28, 2016. The interview and tour was conducted with senior jail personnel.

DISCUSSION

Staffing and Cells

The facility was found to be maintained and in fair condition. The jail's "rated capacity" by the Board of State and Community Corrections (BSCC) is 191. As of the interview date, there were 196 inmates housed at the Oak Street Facility, still within the legal housing limits.

The jail is divided into two wings, the East wing, built in 1994, and the West wing, built in 1974. The West wing is where the "hard cells" are located. Previous Grand Jury's report that there is only one sobering cell and one safety cell. During popular public events such as rodeo times, there may be up to ten persons in the one sobering cell at a time. These cells are video monitored with physical checks each hour.



It is hopeful that a new facility could be built across the street and can be utilized for additional housing including additional sobering and safety holding cells.

The current management feels there is plenty of staff and administration to operate the jail. However, due to the effects of AB 109⁵, in respect to occupancy in the jail, they should always remain fully staffed. In addition, jail administration is concerned for the potential impact with the passage of Prop 57⁶ upon housing inmates.

In anticipation of the relocation of the courthouse in November, the staff was increased by 4 officers. It is reported that transportation to the new courthouse has proceeded better than expected. Currently, Correctional Deputies from the jail are used to transport inmates to the courthouse in the morning, where they are housed and monitored by court staff.



As a group of like classified inmates complete court, Deputies from the jail respond back to the courthouse to transport them back to the jail. As laborious as this would seem jail administration & staff feel the process has been working well so far. As for changes, there is still the intention to work with the court to move forward with a plan to conduct video arraignments. This would reduce by nearly two thirds the amount of inmates leaving the jail and being transported to the courts.

Over the past two years, the jail population (See Tehama County Jail Page: http://www.tehamaso.org/current_inmates.htm) has been held steady near maximum rated capacity. Jail administration uses an inmate classification system to assign new inmates with other inmates of “like” background and tendencies. This practice provides for inmate and officer safety by preventing inmate versus inmate victimizations or assaults. Jail administration uses the classification system to manage inmate housing optimizing the overall housing facility. This system further assists in the management of inmate transfers from other facilities to safely place inmates in a compatible inmate classification group. Male and female inmates continue to be housed separately.

In an attempt to keep inmate population in the jail within the legal limits, programs such as Electronic Home Monitoring (EHM), a day reporting program as well as the off-site farm, cabinet and auto programs for inmates who “pose the least amount of threat to society”. It is estimated that the average daily number of inmates assigned to these alternate custody programs can vary widely depending on the day and range between 45 and 75 enrolled. Success rate is based on the definition of success. In this case, success is when the inmate does not re-offend or get returned to custody during the duration of the program. As a result it is estimated that there is a success rate of

⁵ AB 109 went into effect Oct. 1, 2011, as a way for California to comply with a U.S. Supreme Court decision requiring the state to lower its prison population by 30,000

⁶ The California Parole for Non-Violent Criminals and Juvenile Court Trial Requirements Initiative, also known as Proposition 57, was on the November 8, 2016, ballot in California as a combined initiated constitutional amendment and state statute

approximately 90%. The training programs, both in the jail and hands on work programs are also considered successful and having a profound effect on providing inmates the tools to avoid recidivism upon release.

There are many different languages spoken by inmates. In addition to Spanish, inmates speaking Hmong and other Asian dialects are processed at the jail facility. Due to the many diverse languages spoken within the facility, hiring strictly a Spanish speaker would not serve all the needs. Current jail staff has one Spanish speaking officer and access to translators through other operating centers and social services. They also have current inmates translate as necessary. Jail administration also has access to and use of Bing Translator and Google Translator. So far, the difficulty presented by a multilingual inmate population has not compromised the efficiency of the jail.

There must be one female staff member on every shift. At the time of this interview the staff included two female Correctional Sergeants.

Mandatory Inspections

- Medical: Completed October, 2016
- Mental: Completed October, 2016
- Environmental: December 2015
- Nutritional Health: December 2015
- Menus: November 2015 and monthly

Continuing Education

Inmates have access to a General Education Degree (high school diploma) program through the on-line program provided by the Tehama County Department of Education. Inmates also can take Parenting Classes and Drug & Alcohol prevention programs.

The jail contracts with the Tehama County Department of Education and offers a General Education Degree⁷ (GED) to inmates who wish to participate. It is strictly a volunteer program and inmates do not have to qualify for this program. An inmate simply needs to complete an application and they are enrolled. The program is a self-paced computer based curriculum. Computers are available 24/7. There are eight computers for inmate use, and the jail is contracted with an IT company named West Coast. The computers are up to current standards. Inmates also have the option of completing the GED course by using a book, if they would rather not utilize computer online services. There are

⁷ From the California Department of Education: The GED test is for adults who do not have a high school diploma. Those who pass the test receive a California High School Equivalency Certificate. In California, persons who are 18 years of age or older may take the GED test. Some 17-year-olds who meet specific criteria for testing may also take the test. Testing centers throughout California give the test many times during the year. The GED test covers five subjects: reading, writing, math, science, and social studies. There is a fee to take the test.

nine inmates utilizing the GED services provided. The current software license can support ten inmates.

Because of the self-paced curriculum, there are no instructors. Tutors are available if requested. The Department of Education is looking into providing English as a Second Language (ESL) class as well as adding new vocational schooling via online learning. Jail administration is also working to provide on-line college courses through Shasta College.

Parenting classes are available in conjunction with the Department of Social Services. The classes are available to all inmates but they must initiate a request for this service. These classes are on a request-only basis and are individual “one to one” forum, not classroom based.

Complaints, Grievance, and Incident Reports

The most common grievance filed is in regards to medical issues. The grievances revolve around inmates disagreeing with medical staff or requesting additional medications or a second opinion. The bulk of grievances are resolved at the staff level before the need for management intervention.

Safety

Since the last inspection, there have been 8 inmate verses inmate assaults, 6 inmate vs. officer assaults recorded. The jail administration has purchased and placed into service 16 body cameras. The cameras have been in voluntary use for many years and became mandatory in January, 2016. Administration and staff believes the number of assaults and other forms of disruption have been reduced with the body camera implementation.

Body Camera



During the tour, it was noted that the large safety glass in the exercise room was cracked and in disrepair. It was reported that prior to our visit the new window had been ordered. Due to sizes and requirements of materials, replacement can experience delays in receipt and installation. In this case, the window took six weeks to be delivered and installed, but was installed the week after our visit.

FINDINGS

- F1. Inmate population was found to be within the legal limits.
- F2. Inmates are still housed for longer periods than the facility was intended to provide.
- F3. Current staffing provides for a bi-lingual staff member on shift. Inmate population diversity points to needing multi-lingual capabilities. This requirement is being met by accessing staff from other operation centers and utilizing web based translation tools to assist.
- F4. Jail administration utilizes an inmate classification system which provides optimized utilization of cell block facilities for housing purposes along with officer and inmate safety.
- F5. Jail administration remains in compliance with the legal requirements for inmate nutrition and medical care.
- F6. Continuing education and General Education Development (GED) accreditation continues to be offered with nine inmates currently enrolled and one recent graduate.
- F5. Expanded training is now provided to jail administration and staff to maintain the necessary working knowledge of duties and operations.
- F6. Jail administration provides off-site programs and housing opportunities to inmates who demonstrate compliance and are short term. This assists in the inmate acclimation & transition into the general population. This also allows the jail population to continue to be within the legal limits. Prior to the opening of the new court house, administration had the foresight to hire four additional officers.
- F7. Jail administration is investigating the use of web based tools such as Skype to minimize costs and provide a safer environment for court appearances of some inmates.
- F8. The purchase and implementation of body cameras has been determined to be a useful tool reducing the number of assaults and disruption.

RECOMMENDATIONS

- R1. Before state funding expires, the Board of Supervisors should expedite expansion of the current jail facility. Passage of laws such as AB 109 and California Proposition 57, continue to create pressure on existing housing and the surrounding community. Tehama County was awarded \$20 million dollars in state funding to expand the jail facility. With the anticipated inmate population increase, it is recommended that a facility expansion consider more beds than the 64 beds previously planned. Without the needed jail expansion, many more inmates will have to be moved into off-site programs which would also require expansion.
- R2. Jail administration should continue to pursue application and within six months implement use of web based tools such as SKYPE⁸ to reduce operational costs associated with transporting prisoners to court appearances.

⁸ A web based system for visitation and or court appearances which allows over the internet voice and or video

REQUEST FOR RESPONSES

Pursuant to Penal Code section 933.05, the Grand Jury requests responses as follows:

From the following individual:

- The Grand Jury requires a response within 90 days from the Tehama County Sheriff, Dave Hencraft, P.O. Box 729, Red Bluff, CA 96080 on R1 and R2

From the following governing body:

- The Grand Jury requires a response within 90 days for the Tehama County Board of Supervisors, PO Box 250, Red Bluff, CA 96080 on R1 and R2

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.

Tehama County Juvenile Hall Inspection



SUMMARY

The Tehama County Juvenile Hall is operated by the Tehama County Probation Department and was inspected by the Grand Jury under the authority of Penal Code section 925. Members of the current 2016-2017 Tehama County Grand Jury toured the Juvenile Hall on January 4, 2017.

During the tour it was found that Juvenile Hall:

- Was well below its maximum capacity
- Inspections were up to date
- Educational facilities include a classroom, teacher and teacher's aide, and a Makerspace area
- Each pod was continuously monitored from a control station that overlooked the facility
- Had the two of the four existing pods occupied and equipped with video surveillance
- Had updated a new surveillance system with video storage to allow for a full year of recordings

METHODOLOGY

The Juvenile Hall is located at 1840 Walnut St. was visited by members of the Tehama County Grand Jury. Probation department personnel were interviewed and a tour provided on January 4, 2017.

BACKGROUND

Civil Grand Juries are required to examine, evaluate and report on physical and administrative conditions of public "prisons" within their county and are further authorized to investigate all other "departments or functions of the county." While the Juvenile Hall is not a conventional jail or "prison," it is responsible for the confinement of troubled wards and consequently warrants active examination by the Grand Jury.

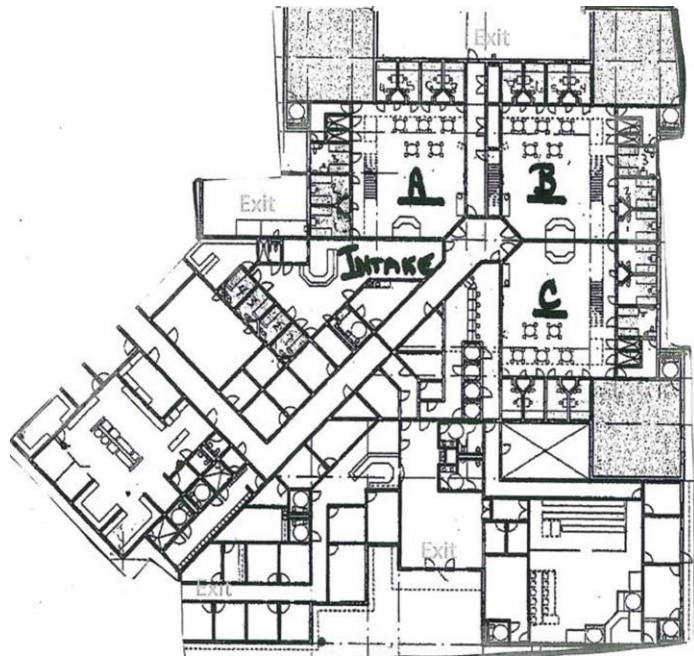
DISCUSSION

Staffing and Cells

The facility was built in 2003 based on a 50-year population estimate. The capacity is 64 beds, however in the last six years the highest number of wards housed is 25. There are currently 9 wards in residence. The current management feels there is plenty of staff and administration to operate the facility. The staff currently consists of 20, including one administrative position.

Layout of Juvenile Hall

The ward area is divided into three pods. Each pod has a classroom and day area. Currently, the nine wards are divided between two pods. In 2016, female wards were separated and are now housed separately from male wards. The exception is for recreation and school activities where all participate together.



Wards are evaluated and assigned into one of three groups identified by pant colors. New or entry wards wear orange pants, and as of this past year, wards awaiting placement into probation wear yellow pants. Green pants are worn by wards with the highest privileges.

Day Area



Each day area is equipped with a television that has cable. One pod has a foosball table and a ping pong table. The same pod also has computers and music keyboards where community volunteers offer their assistance and mentoring to the wards. The third pod is currently being used as temporary storage, and the classroom within this pod is used as a staff training room. In December of 2016, the reception and office areas were re-carpeted.

Within the first 90 hours or so, all juveniles go through an M.A.T.T. (Multi Assessment Treatment Team). They are seen by a doctor to make sure there are no medical issues to determine if the wards are harmful to themselves or others. The wards will then go to court to determine the length of their stay.

Education Assessments are conducted to determine their educational level. The wards are awakened at 7:00 a.m. and have time for personal hygiene and then breakfast. School starts at 8:30 a.m.

Juvenile hall education is under the jurisdiction of The Tehama County Department of Education and provides a principal, a teacher and a teacher's aide. The curriculum is individualized to each ward based on assessments. Their packets are designed according to where they are in their studies. The teachers work closely with the public schools because it is the goal of this facility that when a ward leaves, they are prepared to return to mainstream school. School session is over at 2:30 p.m.

Classroom



The age range of wards is typically 11-18. Legally, this facility can keep a ward until the age of 21 with good behavior. However, if the ward was tried as an adult, then at the age of 18 that ward is remanded to prison or county jail depending on the crime.

Ward Quarters



There is no structured exercise program for the wards, but there is gym equipment and an obstacle course on site. There is a well-maintained garden that allows wards to learn gardening skills. Extra produce harvested is sent to senior facilities and other programs.



Basketball court

Juvenile Hall wards are required to have one hot meal per day and that meal is served at lunch. Dinner, which is around 4:00 p.m., is usually a sandwich, chips, fruit and water.

Mandatory State and County Inspections Completed in 2016⁹

1. Medical
2. Mental
3. Environmental
4. Nutritional Health
5. Building
6. Fire

Programs in the Tehama County Juvenile Detention Facility

Moral Reconciliation Therapy (MRT)¹⁰

MRT assessment is an evidence based practice. The assessment is used on each ward and identifies and reinforces their strengths and remediates their weaknesses. It seeks to decrease recidivism among both juvenile and adult criminal offenders by increasing moral reasoning. MRT is systematic and implements a cognitive-behavioral approach, which positively addresses an adolescent's ego, social, moral, and positive behavioral growth.



MRT uses 12-16 objectively defined steps, which focuses on seven basic treatment issues:

- Confrontation of beliefs, attitudes, and behaviors
- Assessment of current relationships
- Reinforcement of positive behavior and habits
- Positive identity formation
- Enhancement of self-concept
- Decrease in hedonism and development of frustration tolerance
- Development of higher stages of moral reasoning

MRT assessment determines individual or group meetings once or twice a week and can range in time from 3-6 months.

⁹ Reference the Juvenile Justice Commissions oversight and yearly inspection requirements- Reference: <https://www.co.tehama.ca.us/juvenile-justice-commission>

¹⁰ Further information can be found at: <http://www.moral-reconciliation-therapy.com/>

Aggression Replacement Training (ART) is a research-based proven-effective approach for working with challenging youth. It features social skills training, anger control training, and moral reasoning exercises. This training concentrates on development of individual competencies to address various emotional and social aspects that contribute to aggressive behavior in youths. Program techniques are designed to teach youths how to control angry impulses and take perspectives other than their own. The main goal is to reduce aggression and violence among youths by providing them with opportunities to learn prosocial¹² skills in place of aggressive behavior. The three main components of the program are “Structured Learning, Anger Control Training and, Moral Reasoning

Aggression Replacement Training®
Evaluation Measures Training



The three main components of ART® are:

- **Structured Learning Training (action component)** - This component is intended to teach social skills through social intervention and is disseminated using direct instruction, role-play, and practice and performance feedback. This is intended to give participants the opportunity to practice pro-social response to potentially difficult situation, such as responding to failure, dealing with an accusation, and responding to the feelings of others.
- **Anger Control Training (affective/emotional component)** - This component is intended to help youths recognize their external and internal triggers for aggression, aggression signals, and how to control anger using various techniques. Participating youths must bring to each session one or more descriptions of recent anger-arousing experiences, and over the duration of the program they are trained to use specific skills to better control their angry impulses.
- **Moral Reasoning (thought and values component)** - This component is intended to address the reasoning aspect of aggressive behavior, and specifically designed to enhance values of morality in aggressive youths. Techniques in this component allow participants to learn to reason in a more advanced manner with regard to moral and ethical dilemmas, providing youths with opportunities to discuss their responses to problem situations, taking perspectives other than their own that represent a higher level of moral understanding.

¹¹ Further information about ART: <http://www.aggressionreplacementtraining.com/>

¹² Behavior that is positive, helpful, and intended to promote social acceptance and friendship.

The Parent Project¹³

A behaviorally based psycho educational program for parents of acting out adolescents and older children which is presented only by trained Certified Parent Project Facilitators. Parents are required to attend a minimum of twenty hours of activity-based, highly structured classroom instruction and six hours of support group involvement.



The Goals of The Parent Project:

- Reduce family conflict including arguing and violence
- Improve school attendance and performance
- Reduce/prevent alcohol and other drug use
- Reduce teen sexual acting out
- Terminate poor peer associations (up to and including frank¹⁴gang involvement)
- Achieve appropriate parental response to teen runaway behavior
- Achieve appropriate parental response to teen suicidal threats/attempts
- Increase sense of parental efficacy (locus of control)^{footnote}
- Improve family structure to be consistent with age-appropriate, developmental needs of children/adolescents, including age and developmentally appropriate rewards/consequences
- Increase family bonding

Target Population: Parents of what are collectively referred to as "strong-willed," or out-of-control adolescents and older children (11-17 years old), including children diagnosed with Oppositional Defiant Disorder, Conduct Disorder, and most children diagnosed with Bipolar Disorder. The program has also been used with adult children still living in the home.

The Changing Assessment, Responsibility, Motivation, Outlook, and Respect Program (ARMOR)

The Changing ARMOR Program is designed for the youth to work with juvenile detention staff to evaluate and identify the youth's strengths and needs. They will develop new life and coping skills and take responsibility for their actions. It is hoped the youth will discover a need and motivation to change then successfully make those changes. It is designed for them to think about their future, be successful, and work towards their goals. This program is a court ordered program.

The Probation department wants the wards to have a successful return to family school and life. Juvenile Hall staff teams with probation officers in a "soft hand-off" "striving to reduce recidivism.

¹³ Further information about The Parent Project: <http://www.parentproject.com/>

¹⁴ A term used by the Parent Project

The programs used to educate and assist the wards are continuously reviewed and updated for effectiveness. Training is an integral part of everyday life for the officers and staff. Many programs require certified on site facilitators. Training costs are off-set by the value added ability to bring trainers on-site to a newly constructed training center at 780 Antelope Blvd. used to train both the Probation Department staff and other law enforcement staff; the facility is available to all of County government and the public.



FINDINGS

- F1. The Juvenile Hall is well below its maximum capacity, and should be able to absorb any increase due to population growth in the county.
- F2. The wards in the Juvenile Hall are provided with individualized educational opportunities appropriate to their assessed needs.
- F3. The facility remains in compliance with the legal requirements for ward nutrition and medical care.
- F4. The Probation Department expanded training is provided to administration and staff to maintain the necessary working knowledge of duties and operations. Training costs are off-set by the value added ability to bring the trainers on-site.
- F5. The soft hand-off from the Juvenile facility to the Probation Department now provides continued guidance and continuity for the wards as they transition after release.
- F6. Makerspace activity provides the wards the opportunity to learn- using hands on techniques.
- F7. Use of community volunteers in the continued education and building of life skill sets is encouraged.
- F8. Administration and staff utilize an incentive program to encourage and reinforce appropriate behavior.
- F9. Building maintenance items were identified during the tour as needing repair.
 - 1. Corian countertop in pod B was broken.
 - 2. From the Sally port hallway into the admittance area, the CMU (block wall) was seen to have a vertical fracture.
 - 3. Electrical panel cover above the sliding door in the main hallway was missing, exposing wiring.

RECOMMENDATIONS

R1. Effect repairs or verify structural integrity in areas identified in F9 within 90 days.

COMMENDATION

Recognize and commend continued use and expansion of the newly instituted programs such as Aggression Replacement Training (ART), Moral Reconciliation Therapy (MRT), The Parent Project, Makerspace, and Changing ARMOR Program.

REQUEST FOR RESPONSES

Pursuant to Penal Code section 933.05, the Grand Jury requests responses as follows:

From the following individuals:

- The Grand Jury requires a response within 90 days from Chief Probation Officer Richard Muench, PO Box 99, Red Bluff, CA 96080 on R1

From the following governing bodies:

- The Grand Jury requires a response within 90 days from the Tehama County Board of Supervisors, PO Box 250, Red Bluff, CA 96080 on R1

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TEHAMA COUNTY CITIZEN COMPLAINTS

Any citizen of the county may address the Grand Jury to express concerns regarding all levels of misconduct by public officials or employees to inefficiencies in local government. Complaints can be submitted by either completing a Grand Jury Complaint Form or by writing a letter to the Grand Jury. Complaints are treated as confidential. The Grand Jury is not required to investigate any or all complaints but chooses which to look into as part of its watchdog duties.

Complaint forms can be obtained as follows:

- Via the Superior Court of California County of Tehama website – (<https://www.co.tehama.ca.us/grand-jury>) then click on “Complaint Form”
- By calling (530) 527-3946, option 1 and leaving your name and address for a form to be mailed to you or a form can be picked up at the courthouse upon request.

Complaints must be in writing, signed and dated and addressed to:

Tehama County Grand Jury Foreperson
P.O. Box 1061
Red Bluff CA 96080

The 2016-2017 Tehama County Grand Jury received and reviewed 16 complaints two of which were holdovers from the previous year. Note: all letters are acknowledged by mail with the following wording:

“The Tehama County 2016-17 Grand Jury has received your letter. The Grand Jury will review the information you have provided, verify that this matter is within its jurisdiction, and determine whether a full investigation is warranted. Any allegations of criminal wrongdoing may be forwarded to the County District Attorney’s Office for possible investigation and prosecution.

Due to its strict confidentiality requirements, you might not receive any further communication from the Grand Jury. By law, the Grand Jury cannot communicate the results of investigations to you personally, but the final reports of all Grand Jury investigations are available to the public then published, generally prior to the conclusion of the Grand Jury’s term in June.”

RESPONSES TO THE RECOMMENDATIONS OF THE 2015-2016 TEHAMA COUNTY GRAND JURY

Each year the sitting Grand Jury reviews the previous year's final report to ensure all open items have been closed and these reports are then included in the current report so the public may review all report closures from the past year in one place.

The 2016-17 Grand Jury took the extra step of following up on 4 of the 10 closed reports from the report of 2015-16. Those with asterisks were deemed in-actionable due to budget issues. This year's Grand Jury took the action to follow up to verify if budget issues were resolved. After contacting all involved parties the four items indicated were deemed satisfactorily closed and pertinent emails have been appended to each area of concern.

The following areas were reviewed for satisfactory closure.

1. Tehama County Parks *
2. Red Bluff Parks
3. Corning Parks*
4. Tehama County Jail Inquiry
5. Tehama County Juvenile Hall
6. ISHI Conservation Camp
7. Tehama County Veterans Service Office*
8. Tehama County Library
9. Mental Health
10. Red Bluff Union High School District*

The Board of Supervisors is required to respond to the Grand Jury report on certain items designated by the Grand Jury. Once all responses are compiled, the Board of Supervisors approves at a Board meeting. The Board approves responses not the report itself. The Judge has the final say that the report is complete. Board of Supervisors Board Meeting for 2015-16 responses can be found online at:

http://tehamacountyca.iqm2.com/Citizens/Detail_Meeting.aspx?ID=4249

Reference Item 39

Pursuant to Penal Code 933.05, each area responded in a timely manner.

TEHAMA COUNTY PARKS

Board of Supervisors COUNTY OF TEHAMA

*District 1 – Steve Chamblin
District 2 – Candy Carlson
District 3 – Dennis Garton
District 4 – Bob Williams
District 5 – Burt Bundy*



*Williams J. Goodwin
Chief Administrator*

September 13, 2016

Honorable Jonathan Skillman
Judge of the Superior Court
County of Tehama
P.O. Box 248
Red Bluff, CA 96080

Re: Response to Grand Jury 2015/2016 Report

The Tehama County Board of Supervisors has received and reviewed the 2015/2016 Grand Jury Report. We thank the members of the Grand Jury for their service to the community by providing thorough investigation and thoughtful findings and recommendations.

The Grand Jury has requested a response from the Board of Supervisors to recommendations in five areas: Tehama County Parks, the Jail, the Juvenile Hall, Veterans Service Office and the Library. Pursuant to Penal Code 933.05, each department identified for a required response has responded in a timely manner. The Board of Supervisors has reviewed those responses and will refer to them as applicable. They have been attached to this letter for your convenience.

TEHAMA COUNTY PARKS

Findings

F1. We concur with the Grand Jury's findings.

Recommendation:

R1. Tehama County Parks needs funding for a mower and tractor.

Response: We are in partial agreement with this recommendation.

R1. We agree with the Grand Jury that Tehama County Parks are well maintained utilizing one tractor and mower, however, seasonally, greater efficiencies could be realized with two tractors and mowers. As noted in the Chief Administrator's response, funding is not currently available but partial funding may be available through the Carl Moyer Grant Program in the future.

TEHAMA COUNTY PARKS

RECOMMENDATION:

R1: Tehama County Parks needs funding for a new mower and tractor.

FOLLOW UP EMAIL(S) TO ENSURE FULL INTENT MET:

Ms. Ortner,

I have spoken with our Facilities Director (Russ Skelton) for information regarding the question of whether or not Tehama County Parks Department was able to obtain a new lawn mower and tractor. For clarification, this is one piece of equipment – it is an 850 John Deere tractor with a mow deck. Russ stated he will be looking into replacing this tractor at the end of this fiscal year (June 2017). Russ indicated he should be able to get paperwork from Joe Tona at Air Pollution by the end of May with the Carl Moyer funds available sometime in June.

I hope this satisfies your inquiry; please get in touch with me if you need any more information.

Denise Ranberg, Tehama County Administration

ITEMS CLOSED PER THE TEHAMA COUNTY GRAND JURY 2016-2017

RED BLUFF CITY PARKS



CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

August 29, 2016

Judge Jonathan W. Skillman
Superior Court of California
County of Tehama
445 Pine Street
Red Bluff, CA 96080

RECEIVED
SUPERIOR COURT OF CALIFORNIA

AUG 25 2016

COUNTY OF TEHAMA, CIVIL DIVISION
CARYN A. DOWNING, CLERK OF THE COURT
BY _____ DEPUTY

RE: 2015-2016 Grand Jury
Response to Findings and Recommendations

Dear Judge Skillman:

Pursuant to Penal Code § 933(c), the City of Red Bluff presents the following responses to the findings and recommendations contained in the 2015-2016 Grand Jury Report which pertain to the operation of City Parks. (See, Grand Jury Report, p. 14-16)

1. Red Bluff City Parks are understaffed with two full time employees and the Parks and Recreation Director focused on City of Red Bluff roads and the City Parks.

Response to Finding: The City agrees with the finding.

Grand Jury Recommendation: Recommend the use of alternative work forces such as AB109 inmates where applicable, City of Red Bluff must increase staff.

Response to Recommendation: The recommendation has been implemented in part. The City has used AB 109 crews on multiple City park cleanup efforts, including, without limitation, the recent clean-up of Dog Island Park. The City will continue to look for ways to use alternative work forces in the future. In addition, the City will consider funding for increased parks staff during the budget cycle for the 2017/2018 fiscal year.

2. Grant money needs to be procured for maintenance and updating of equipment for the City of Red Bluff Parks.

RED BLUFF CITY PARKS

Response to Finding: The City disagrees in part with the finding. Grant funds are normally restricted to special projects and cannot be used to fund maintenance of existing facilities or equipment. However, the City agrees that grant monies should be sought for the benefit of City parks.

Grand Jury Recommendation: City of Red Bluff must research and do a better job of applying for grant monies that are available for parks.

Response to Recommendation: The recommendation has been implemented in part. The City recently received a commitment of approximately \$2.3 million dollars in state grant funds for installation of a permanent boat launch ramp and improved facilities (including a picnic pavilion and new restrooms) at River Park. The City also recently applied unsuccessfully for a McConnell Foundation grant to fund improvements at the McGlynn swimming pool. The City will continue to look for available grant opportunities to assist with improvement of City parks.

3. City of Red Bluff parks have buried sprinkler valves and old mowers creating more work. Camera systems have been stolen creating security risks.

Response to Finding: The City agrees with the finding.

Grand Jury Recommendation: City of Red Bluff parks must update sprinkler valves, purchase a new mower and replace security cameras that were stolen.

Response to Recommendation: The recommendation has been implemented in part. The stolen security camera at River Park has been replaced. Buried or damaged sprinkler valves will be replaced as encountered. In addition, the City will consider funding for a new mower during the budget cycle for the 2017/2018 fiscal year.

4. There is an increase of homeless people staying in Dog Island Park and River Park causing these two parks to be unsafe and not family friendly.

Response to Finding: The City disagrees in part with the finding. In April of 2016 the City and County conducted a joint operation to reduce the homeless population staying in Dog Island Park, resulting in significantly reduced numbers of homeless. River Park is used by the homeless during the day, but has traditionally not been an area where homeless camps have been established. Homeless persons have the same right to day use of City parks as any other citizen.

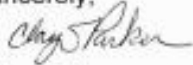
Grand Jury Recommendation: The Parks need to have more frequent security presence utilizing the City of Red Bluff Police and Tehama County S.T.A.R.S.

Response to Recommendation: The response has been implemented in part. The City and Tehama County have created a joint task force to address homeless issues. These efforts include regular patrols of both Dog Island and

RED BLUFF CITY PARKS

River Parks, as well as direct contact with the homeless. The City will continue these patrols and the efforts to prevent homeless camps from reestablishing in Dog Island Park. The City will also explore possible expansion of the VIPS Program to include patrols of City parks. The Tehama County Sheriff's Department administers the Tehama County STARS program. For the 2016/2017 fiscal year, the City has budgeted \$10,000 for use to address homeless issues.

Sincerely,



Clay Parker
Mayor


The City of Red Bluff is an equal opportunity provider

CORNING PARKS

RECOMMENDATIONS:

R1: City of Corning Parks needs to increase staff.

RESPONSE:



City of Corning
794 Third St. Corning, CA 96021 (530) 824-7020 Fax (530) 824-2489

July 13, 2016

Honorable Judge Jonathan Skillman
Tehama County Superior Court, Dept. 4
445 Pine Street, 2nd Floor
Red Bluff, CA 96080

RE: Corning City Council response to 2015-2016 Grand Jury Report Findings and Recommendations relating to Corning Parks & Recreation

Honorable Judge Skillman:

The City Council of the City of Corning acknowledges receipt of the 2015-2016 Grand Jury Report. In accordance with Penal Code Section 933, they respectfully submit the following response to the recommendation submitted by the Grand Jury in regards to the City of Corning Parks & Recreation.

FINDING (F1): City of Corning Parks is understaffed with one full-time employee and one part-time employee.

RECOMMENDATION (R1): City of Corning Parks needs to increase staff.

RESPONSE TO RECOMMENDATION:


The City of Corning has changed their Janitorial Contract which is currently open for Bid. It is hoped that these changes will mitigate some of the Grand Jury's concerns. These changes mandate the following:

- Better service in opening/closing (locking) of designated Park restrooms; and
- The City is considering possibly increasing the rotation of the restroom cleanings.

The City's Public Works Director is also currently working with the Corning Little League Board of Directors on plans and design for replacing and/or remodeling the restrooms at the Clark Park Little League Field. This project has been budgeted for the past two years and the City hopes to complete this improvement within the next fiscal year.

Due to the current budgetary limitations, the City has no plans at this time to increase staffing, however when funding allows this will be reviewed and considered.

In closing, the City Council would like to thank the members of the Grand Jury for their dedication and service.

Sincerely,

Gary R. Strack,
Mayor

JUL 18 2016
COUNTY OF TEHAMA, CIVIL DIVISION
CARYN A. DOWNING, CLERK OF THE COURT
BY _____ 824-7033 • DEPUTY 824-7020

BUILDING 824-7027 • PLANNING 824-7036 • CITY MANAGER 824-7034 • CITY CLERK 824-7033 • DEPUTY 824-7020
PUBLIC WORKS 824-7025 • POLICE DEPARTMENT 824-7000 • FIRE DEPARTMENT 824-7044

"THE CITY OF CORNING IS AN AFFIRMATIVE ACTION-EQUAL OPPORTUNITY EMPLOYER"

CORNING PARKS

FOLLOW UP EMAIL(S):

Hello,

The City of Corning is currently under contract with Ochoa Office Cleaning Services.

Their daily services to Northside Park, Woodson Park, Martini Plaza, Lennox Fields and the Corning Community Park include:

- Closing the facilities each day at dark
- Opening the facilities at 7am and close them at dark each weekend
- Upon closing the facilities to inspect, pickup and clean as needed
- Ensure that all paper dispensers are filled
- Report any problems or vandalism to the Public Works Director

The Public Works Parks worker is responsible for opening and checking the facilities Monday through Friday.

I am not sure what your previous investigation had disclosed, but for now, the City Park restroom facilities are addressed on a daily basis.

As for the Clark Park concession/restroom facility, it is coming along nicely and is scheduled to be completed by early March.

White Glove Cleaning Services was the contractor before Ochoa Office Cleaning Services and I have not received complaints against either contractor. I would consider that both contractors provided satisfactory service with regards to the park restroom cleaning services.

If you have any other questions or concerns, please do not hesitate to contact me.

Thank you,

Dawn M. Grine

Director of Public Works

City of Corning

794 Third Street

Corning, CA 96021

ITEMS CLOSED PER THE TEHAMA COUNTY GRAND JURY 2016-2017

TEHAMA COUNTY JAIL INQUIRY



TEHAMA COUNTY SHERIFF'S OFFICE

Dave Hencratt, Sheriff-Coroner

Mailing Address: P.O. Box 729, Red Bluff, CA 96080

Main Office: 22840 Antelope Blvd., Red Bluff, CA 96080
Jail/Dispatch: 502 Oak St., Red Bluff, CA 96080

(530) 529-7940 / (530) 529-7933 FAX
(530) 529-7900 / (530) 528-7614 FAX

July 08, 2016

Tehama County Grand Jury 2015-2016
P.O. Box 1061
Red Bluff, CA 96080

Honorable Jonathan W. Skillman
Judge of the Superior Court
County of Tehama
P.O. Box 248
Red Bluff, CA 96080

Re: Tehama County Sheriff's response to 2015-2016 final report

Dear Honorable Judge Skillman:

Let me start by thanking all members of the grand Jury for their hard work and dedication this past year. I have received and thoroughly reviewed the 2015-2016 Tehama County Grand Jury Final Report and agree with all of the Grand Jury's findings. I am pleased to respond to items R4 and R7.

R4: I agree with the recommendation of the Grand Jury that a bilingual instructor would be an asset to the GED program. As in last year's recommendation this is still an issue. Currently, there are no funds within the Sheriff's budget for such a position. The Department of Education would be better suited to administer such a position. I do want to report that we have been successful in hiring a bi-lingual Correctional Officer that will be an additional asset to our facility.

R7: The Tehama County Sheriff is in an ongoing needs assessment cooperative with Tehama County Health Services and Mental Health Services in providing our inmates with the care and counseling needed on a case by case basis. With long-term inmates, this will continue to be a challenge.

I would again thank the Grand Jury for their service. I was impressed with the Grand Jury's willingness to meet with staff and their desire to be thorough. We continue our dedication to meeting the needs of the community and the Office of the Sheriff/Coroner.

Sincerely,

A handwritten signature in black ink, appearing to be "DL".

Dave Hencratt
Sheriff/Coroner

Serving Our Community with P.R.I.D.E.
Professionalism, Respect, Integrity, Dedication, Equality

TEHAMA COUNTY JUVENILE HALL



TEHAMA COUNTY PROBATION DEPARTMENT

Mailing Address: P.O. Box 99, Red Bluff, CA 96080-0099

Adult Probation Office: 1840 Walnut Street, Red Bluff, CA 96080 (530) 527-4052 -- FAX: 527-1579

Juvenile Justice Center: 1790 Walnut Street, Red Bluff, CA 96080 (530) 527-5380 -- FAX: 527-2717

Chief Probation Officer, Richard A. Muench

Superior Court Judges: Honorable John J. Garaventa - Honorable C. Todd Botke - Honorable Matthew C. McGlynn - Honorable Jonathan Skillman

August 10, 2016

Grand Jury 2015-16
Post Office Box 1061
Red Bluff, CA 96080

Honorable Jonathan W. Skillman
Judge of the Superior Court Dept. 4
County of Tehama
P.O. Box 248
Red Bluff, CA 96080

Dear Grand Jury:

I would like to thank the Grand Jury for their time and effort to inspect and understand detention at the Juvenile Detention Facility. The comments and recommendations are appreciated.

Recommendation #3 has been accomplished. The furniture in the lobby and Juvenile Court waiting room was replaced in July 2016 with funds saved through modification of an existing furniture replacement project for the facility.

Respectfully submitted,


RICHARD A. MUENCH
Chief Probation Officer

TEHAMA COUNTY VETERANS SERVICE OFFICE

RECOMMENDATIONS

- R1: Increase the staffing for the department due to the increase in claims.
- R2: Increase the staffing for the department to provide privacy during veteran appointments.
- R3: The increased funding needs to be included in the 2016-2017 TC budget.

RESPONSE FROM THE BOARD OF SUPERVISORS APPROVED MINUTES ONLINE:

Response: We are in partial agreement with this recommendation.

- R1. The Board has significantly increased funding for the VSO since FY 2013/2014. Changes to staffing from a 20-hour per week Veteran Service Representative to a full-time Veteran Service Officer and two extra-help positions are detailed in the response from the Chief Administrator, attached for reference.

Recommendation:

- R2. Increase the staffing for the department to provide privacy during veteran appointments and fewer interruptions.

Response: We are in partial agreement with this recommendation.

- R2. The Board has budgeted for the relocation of the Veterans Service Office to a County facility with additional separate spaces which will increase privacy.

Recommendation:

- R3. The increased funding needs to be included in the 2016/2017 TC budget.

Response: We are in partial agreement with this recommendation.

- R3. A part-time extra help Office Assistant II has been included in the FY 2016/2017 budget. Additional funding will need to be secured from State and Federal sources in order to increase staffing further.

TEHAMA COUNTY VETERANS SERVICE OFFICE

RESPONSE FROM TEHAMA COUNTY VETERANS SERVICE OFFICE:

**TEHAMA COUNTY
VETERANS SERVICE OFFICE
955 Main Street
Red Bluff, CA 96080**



*KELLY OSBORNE
CALIFORNIA VETERAN
SERVICE OFFICER*

August 17, 2016

Grand Jury 2015-2016
P.O. Box 1061
Red Bluff, CA 96080

Honorable Jonathan W. Skillman
Superior Court
P.O. Box 278
Red Bluff, CA 96080

Re: 2015/2016 Grand Jury Response

Dear Judge Skillman and Grand Jury members:

I have reviewed the 2015/2016 Grand Jury Report and would like to thank the Tehama County Grand Jury members for their time and commitment to our community Veterans. I am pleased to respond to three grand jury findings.

Findings

F1 – F3. I concur with the Grand Jury's findings.

Recommendations:

R1 Increase the staffing for the department due to the increase in claims.

Response:

I am in agreement with this finding. The VSO staff has the demand for full-time VSO, VSR and Office Assistant II positions. Unfortunately, we do not have the funding for three full-time VSO positions. In order to increase Veteran Services, the Board of Supervisors added a part-time, extra help Office Assistant II position for FY 2016-2017.

RECEIVED
SUPERIOR COURT OF CALIFORNIA

AUG 25 2016

COUNTY OF TEHAMA, CIVIL DIVISION
CARYN A. DOWNING, CLERK OF THE COURT
BY _____, DEPUTY

TEHAMA COUNTY VETERANS SERVICE OFFICE

FOLLOW UP EMAIL(S):

Hi Doug,

Thank you for your support to our Veterans! In response to your questions:

R2: We were able to locate the office to a new facility with space for private consultations. We are moving into the Old Courthouse Annex where elections used to be on April 28th. Tehama County Facilities put in windows and a wall for a privacy buffer to separate office space from the waiting area. They also built up the cubical walls of one existing cubical to make it private. There are also two other existing private offices. We will have three private offices for our consultations.

R3: Our Part-Time office assistant, Kersti Hemming, was hired last fall. With extra California Department of Veterans Affairs subvention funding, we also hired another Part-Time VSR, Andrew Norwood, on January 1st, 2017. This gives us two Part-Time VSRs and one Part-Time OAIL. I am trying to secure County funding to continue all of the part-time positions, and hopefully make all or some positions Full-Time. FY 17/18 budget meetings are commencing and I am meeting with my boss, Bill Goodwin, on April 12th to begin the FY 17/18 VSO spend plan. I am also waiting to hear if we will receive another Prop 63 Competitive Grant. If we are approved for a 3rd Prop 63 Competitive Grant - we will receive \$45,000. This would be our third Prop 63 grant in a row. The Prop 63 grant announcements are expected by close of business on April 7th, 2017. All VSO budget recommendations pend Bill Goodwin and Board of Supervisor approval.

We are fortunate to have very strong support from Bill Goodwin and our Board of Supervisors. Your support is very valuable too. Our Veterans know we are working hard to increase services and they appreciate this very much. In FY 15/16, Beverly Holden and I brought in over \$2,300,000 in retroactive and monthly payments to our Veterans - all tax free. This was before Kersti and Andrew joined our team. There is more demand for Veteran assistance. Our County Veteran number also increased to 6,573, not including family members.

Thank you again for your support and have a wonderful weekend!

Kelly

Kelly Osborne, USCG Ret
Tehama County Veterans Service Officer (VSO)
955 Main Street Suite C
Red Bluff, CA 96080

ITEMS CLOSED PER THE TEHAMA COUNTY GRAND JURY 2016-2017

TEHAMA COUNTY LIBRARY



645 MADISON STREET
RED BLUFF, CA 96080-3383
(530) 527-0604

August 10, 2016

Grand Jury 2015-2016
PO Box 1061
Red Bluff CA 96080

Honorable Jonathan W. Skillman
Superior Court
PO Box 248
Red Bluff CA 96080

RE: Tehama County Library's response to the 2015-2016 Final Report

Dear Judge Skillman and Grand Jury Members:

I have reviewed the Grand Jury Report for 2015-2016. I would like to thank all the members of the Grand Jury for their support and dedication. My staff and I met with the members and were delighted to find them so supportive of the staff and of the things we are trying to accomplish at the library. We enjoyed giving a presentation on all the library has to offer for our community, and going out to the new library site for a tour of our future location. I am so excited about the changes that will be taking place for us over the next year and I could feel the excitement from the Grand Jury members as we toured the building. The Grand Jury has always been so kind and supportive when they come to visit us and we appreciate their recommendations on areas where we can improve our service. I welcome the Grand Jury members to stop in and see us anytime.

TEHAMA COUNTY LIBRARY

Grand Jury Recommendation R1

Board of Supervisors must inform the public with the progress on funding being secured.

Response to Resolution R1

I agree with this recommendation and as the Acting Director of the Library I will make sure that I report any secured funding that we receive to the Board in a timely matter, so they can make the public aware of our progress. We are actively fundraising for this project and have planned many upcoming events.

Grand Jury Recommendation R2

Board of Supervisors must inform the public with the cost of the bid once a construction bid has been finalized to begin construction.

Response to Resolution R2

To my knowledge the Red Bluff Daily News reported the final bid approval on Saturday, July 23, 2016. The Board approved the project to move forward with remodeling to begin on August 8, 2016. The County Administration and the Library staff are working very hard to raise the remaining funds needed to complete this project. We have raised 832,772.90 to date with many more planned fundraising events in the coming year. The staff is planning to be very diligent about keeping the public up to date on the project of the remodel through our Facebook page with recent pictures posted monthly. We are very excited about our new facility and what it will bring to our community. We are hoping to offer more open hours and new and updated technology for our patrons. The library is busy and thriving in our community and we feel we are a necessary entity to the citizens of Tehama County.

My staff and I at the Tehama County Library will continue to give our best service to the citizens of Tehama County.

I would like to, again, thank the Grand Jury for their services and invite you to come in, get a library card and avail yourselves of our services.

TEHAMA COUNTY LIBRARY

Respectfully submitted,

A handwritten signature in cursive script that reads "Sally Ainsworth". The signature is written in a dark ink and is positioned below the typed name.

Sally Ainsworth
Acting County Librarian

TEHAMA COUNTY MENTAL HEALTH DEPARTMENT

TEHAMA COUNTY HEALTH SERVICES AGENCY

VALERIE S. LUCERO
EXECUTIVE DIRECTOR

DEANNA GEE
ASSISTANT EXECUTIVE
DIRECTOR, ADMINISTRATION

JAYME BOTTKE
ASSISTANT EXECUTIVE
DIRECTOR, PROGRAM

RICHARD WICKENHEISER, MD
PUBLIC HEALTH OFFICER



ADMINISTRATIVE & FISCAL/DATA DIVISION
818 MAIN STREET
MAILING ADDRESS: PO BOX 400, RED BLUFF, CA 96080

(530) 527-8491
FAX (530) 527-0240

Honorable Judge Jonathan W. Skillman
Judge of the Superior Court
445 Pine Street
Red Bluff, CA 96080

Dear Judge Skillman,

Thank you for the opportunity to respond to the 2015-2016 Grand Jury Report. I would like to thank the members of the Grand Jury Health & Welfare Committee for their professionalism and interest in the Mental Health Community Crisis Response Unit.

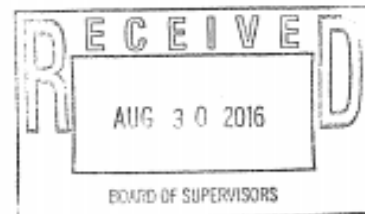
I agree with Finding F1. The remodel of the Community Crisis Response Unit has provided for a safer and more stream-lined admission process for individuals experiencing a mental health crisis, their families, Unit staff, and law enforcement officers. There were no Grand Jury recommendations.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Valerie S. Lucero".

Valerie S. Lucero
Executive Director

cc: Williams Goodwin, Chief Administrator
Tehama County Board of Supervisors



RED BLUFF UNION HIGH SCHOOL DISTRICT

RECOMMENDATIONS

R1: RBUHSD must provide tighter security by fencing off the campus.

R2: None

R3: Link security camera system to RBPD as recommended by prior Grand Jury.

R4: None

RESPONSE: (See letter and follow up on next 3 pages)

RED BLUFF UNION HIGH SCHOOL DISTRICT

RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT



1525 DOUGLASS STREET • PO BOX 1507
RED BLUFF, CALIFORNIA • 96080-2599
(530) 529-8700 • FAX (530) 529-8709

TODD A. BROSE, SUPERINTENDENT

RECEIVED
SUPERIOR COURT OF CALIFORNIA

AUG 17 2016

COUNTY OF TEHAMA, CIVIL DIVISION
CARYN A. DOWNING, CLERK OF THE COURT
BY _____ DEPUTY

July 21, 2016

The Honorable Jonathan W. Skillman
Judge of the Superior Court Department 4
445 Pine Street, 2nd Floor
Red Bluff, CA 96080

Re: 2015-2016 Grand Jury Report

Dear Judge Skillman:

This letter is the Red Bluff Joint Union High School District official response to the findings in the 2015-2016 Tehama County Grand Jury (TCGJ) Report. According to the report, the TCGJ performed a follow-up to the findings in the 2013-2014 Grand Jury Report. As a result, the 2015-2016 report listed the following findings:

F1: RBUHS has serious issues with security due to unlimited access points to the campus, No fencing is around the campus creating numerous locations for intruders to access campus unseen.

F2: The RBUHS Administration is working on grants and additional funding and had an outside company, RGM and Associates, complete a thorough facility condition assessment.

F3: Currently the campus security camera system is still not linked to the RBPD camera system, creating slower response time in case of a security breach.

F4: All RBUHS staff wears visible ID cards on campus distinguishing them from other guests on campus.

Recommendation from the 2015-2016 TCGJ report included the following:

R1: RBUHSD must provide tighter security by fencing off the campus.

R3: Link security camera system to RBPD as recommended by prior Grand Jury.

As to the first finding and recommendation, the district has constructed fencing limiting some access points to the Red Bluff High School Campus. These points include fencing between the farm and track facility with main campus. It has also fenced access to brickyard creek from the main campus. The district is working on fencing off areas that have minimal to no monitoring. Due to the geographical size, it is difficult to fence off the entire campus. The district's goal is to use fencing in key areas to route

BOARD OF TRUSTEES

JACK HANSEN LIDA CHASE ROD THOMPSON CHRIS HURTON JAMIE KEFFER

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(Title VI, Title IX, and Section 504 Vocational Rehabilitation)

RED BLUFF UNION HIGH SCHOOL DISTRICT

the public to certain points of entry. The district will continue to add fencing to accomplish this goal. In addition, the board has approved a bond measure for the November 2016 ballot. Included in this measure are a number of safety related items. These items include: install new and/or repair existing fencing and gates; upgrade and expand fire alarm, fire suppression, security, exterior lighting, video surveillance, emergency communication, and public address systems; replace door locking systems, emergency hardware, and window shades, and provide for other security measures.

As to the third finding and recommendation, the security camera system was linked to RBPD in the 2015- 2016. Though it is operational, additional infrastructure and training is needed in order to make the system optimal for use. This will be a priority in 2016-2017.

There have been additional safety measures taken by the district over the past two years. In 2015-2016 the district piloted the Crisis Go application. Crisis Go is an app that notifies staff immediately of a safety situation. It sends out an alert to both mobile devices and desktop computers. Administrators have the ability to give real time updates on incidents. Every teacher has a roster of their students, and every administrator has the entire school roster. The district will continue the use of Crisis Go in 206-2017. Administration for both Salisbury High School and Red Bluff High School have attended the intruder on campus ALICE training. This comprehensive training focuses on how to respond when there is an intruder on campus. The primary purpose of ALICE training is to make aware that everyone in a school setting is a first responder. The training gives the foundation to schools the roles of first responders. Site administrators will be using this model in trainings throughout the next school year.

The district appreciates the acknowledgement from the TCGJ with improvements made to badge identification, and the development of a plan for facilities. The district and board of trustees understand the responsibility of providing a safe learning environment for all individuals on its campuses. Furthermore, it will continue to work with the community to evaluate and improve safety conditions. Should you have any questions, please feel free to schedule a meeting at any time.

Sincerely,



Todd A. Brose, Superintendent



Lida Chase, Board President

RED BLUFF UNION HIGH SCHOOL DISTRICT

FOLLOW UP EMAIL(S):

Good afternoon Randy:

Thank you for your service on the Grand Jury. Having served on one years ago, I understand the time and effort needed to perform your duties. As to your specific questions. The district has selected an architect firm and will beginning the master planning phase for its bond projects. Included in the master planning will be improvements to our campus addressing access points. The master plan will include a time table. We anticipate the first round of bonds to be sold in April with the bond proceeds deposited in May. Depending on the master plan, we could be making improvements to safety as early as this summer.

The campus security system was linked with the RBPB last school year.

Let me know if you have any more questions. Also, if you would like for me to draft an official memo to the grand jury, I'd be glad to do so.

Sincerely,

Todd Brose

--

Todd A. Brose
Superintendent
Red Bluff Joint Union High School District
P.O. Box 1507
1525 Douglass Street
Red Bluff, CA 96080
[*\(530\) 529-8700*](tel:(530)529-8700)
[*tbrose@rbhsd.org*](mailto:tbrose@rbhsd.org)

ITEMS CLOSED PER THE TEHAMA COUNTY GRAND JURY 2016-2017

**Summary of Agencies Visited
by Past Grand Juries**

Agencies visited by Past Grand Juries in last 10 years										
Agencies Listed According to Grand Jury Committee Responsibly	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
Commissions and Special Districts										
Advisory Committee Red Bluff Community/Senior Center Agricultural Commissioner								V.C.		
Agricultural Advisory Committee										
Air Pollution Control District Hearing Board								V		
Air Pollution Control Officer					V			V.C.		
Airport Land Use Commission										
Building Inspection Board of Appeals										
Cemetery Districts										
Belle Mill Cemetery District										
Corning Cemetery District							C.	V.C.		V
Kirkwood Cemetery District										
Los Molinos Cemetery District										V
Manton Cemetery District										
Paskenta Cemetery District										V
Red Bluff Cemetery District										V
Tehama Cemetery District										V
Vina Cemetery District										
CMSP Governing Board (County Medical Seniors Program)										
Cal Works Administrative Oversight Team										
Commission on Aging Area Agency										
Community Action Agency Tripartite Advisory Board										
Community Service Districts										
Gerber/Las Flores Community Serv. Dist.										C
Los Molinos Community Service District										
Paskenta Community Service District										
Rio Rancho Estates Community Serv. Dist.										
Corning Health Care District										
Corning Veteran's Services		V								
County Land Plan Committee										
Fire Protection District (Capay)										
Hardwood Advisory Committee										
Heritage and Historical Records Commission										
Indian Gaming Local Community Benefit Committee						V				
Irrigation Districts										
Anderson/Cottonwood Irrigation District										
Deer Creek Irrigation District										
El Camino Irrigation District										V
Job Creation Task Force										
V=Routine Advisory C= Citizens Complaint										

Agencies visited by Past Grand Juries in last 10 years										
Agencies Listed According to Grand Jury Committee Responsibly	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
Commissions and Special Districts										
Local Agency Formation Commission (LAFCO)										
Local Transportation Commission										
Los Molinos Veterans Building House Committee										
Red Bluff Veterans Building House Committee										
Senior Center Joint Powers Agency										
Tehama County Sanitary Landfill Agency										
Tehama County Children and Families Commission										
Tehama County Fish and Game Commission										
Tehama County In-Home Supportive Services Advisory Committee										
Tehama County Mosquito and Vector Control District	V									
Tehama County Olive Fruit Pest Management District										
Tehama County Resource Conservation District										
Tehama County Resource Conservation Advisory Committee										
Tri County Economic Development District										
Board Directors								V		
Loan Administration Board										
Water Districts										
Corning Water District										
Kirkwood Water District										
Mineral County Water District						V	C			
Proberta Water District										
Rio Alto Water District										
Sky View County Water District										
Thomes Creek Water District										
County/City Governments										
Office of the Chief Administrator								V		
Administration/Risk Management										
Facilities Maintenance								V		
Personnel/Risk Management										
Purchasing Department										
Assessor	V	V						V.C.		
Auditor Controller	V	V								
Board of Supervisors		V			V			V.C.		C
Clerk of the Board Of Elections		V								V.C.
County Clerk & Recorder							C	V		C
Corning Fire Department								V.C.		C
Deferred Compensation Committee										
General Plan Revision Project Advisory Committee										
Planning Commission										
V=Routine Advisory C= Citizens Complaint										
Agencies visited by Past Grand Juries in last 10 years										

Agencies Listed According to Grand Jury										
Committee Responsibly	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
County/City Governments										
Corning City Council/City Government								V. C.		
Red Bluff City Council/City Government							C			
Red Bluff Fire Department										C
Shasta College I-5 Technology Center Site Selection Advisory Committee										
Tehama City Council/City Government										
Tehama County Fire Department		V				V				
Tehama County Interagency Coordination Council Director										
Tehama Local Development Corporation					V					
Tehama Local Development Corporation Advisory Committee										
Treasurer Tax Collector										
Treasury Oversight Committee										
Farm Advisor						V				
Librarian/Library		V				V				
School Districts										
Antelope School District							V			
Coning Elementary School District										C
Corning Union High School District										V. C.
Elkins School District										V
Evergreen School District										
Flournoy School District							V		V	
Gerber School District					V					
Kirkwood School District						V	V			
Lassen View School District										
Los Molinos Unified School District			V				C			
Red Bluff Union Elementary School District										
Red Bluff Joint Union High School District		V		V						
Reeds Creek School District					V					
Richfield School District						V	V			
Tehama County Board Of Education								V. C.		
Tehama County Department of Education			C					V		
Tehama County Local Child Care Planning Council								V		
Tehama County Animal Care Center						V				
V=Routine Advisory C= Citizens Complaint										

Agencies visited by Past Grand Juries in last 10 years										
Agencies Listed According to Grand Jury Committee Responsibly	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
Commissions and Special Districts										
Health and Welfare										
Department of Social Services					C			V		
Adult Services								V		
Adult Protective Services								V		
CalWorks										
Child Welfare Service					V			V		
Foster Family Service								V		V
Public Assistance/Eligibility Program								V		
MediCal/CMSA								V		
Food Stamps								V		
General Assistance								V		
Special Circumstances/Emergency Need								V		
Social Security Advocate								V		
Environmental Health										
Environmental Services Joint Powers Authority										
Homelessness	V									
Tehama County Health Officer										
Tehama County Health Partnership						V				V
Child Health and Disability Prevention Program and Public Health Nursing										
Drug and Alcohol Services Advisory Board										V
Health Officer										
Mental Health Center		V								
Health Center										
Public Health Advisory Board										V
Social Services Transportation Advisory Council										
Solid Waste Independent Hearing Panel										
Tehama County Drug and Alcohol Advisory Board										
Tehama County Mental Health Board										
Law Enforcement		V								
911 Response Program							V			
Animal Control							V			
Child Support Services					V					
Corning Police Department								V.C.		C
Public Guardian/Public Administrator				V						
Coroner's Office				V						
County Counsel		V						V		
District Attorney		V						C		C
Victim Witness										
Welfare Fraud										
Law Enforcement										
Law Library Committee										
Local Law Advisory Board										

V=Routine Advisory C= Citizens Complaint

Agencies visited by Past Grand Juries in last 10 years										
Agencies Listed According to Grand Jury Committee Responsibly	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
Commissions and Special Districts										
Local Law Enforcement Block Grant Advisory Committee										
Neighborhood Watch										
Probation Department										V
Tehama County Juvenile Hall	V	V	V			V				V
Red Bluff Police Department										
Ishi Conservation Camp		V			V					
Juvenile Justice Coordinating Council										
Salt Creek Conservation Camp				V						V
Sheriff's Office of Emergency Services										
Supplemental Law Enforcement Oversight Committee										
Tehama County Sheriff's Department		C	C							
Tehama County Jail	V	V.C	V	V	V.C.	V				V.C.
Weights and Measures Department										
Public Works/Parks and Recreation					V					
Building Department										V
City of Red Bluff Parks and Recreation		V				V				
Corning Public Works/Parks		V								
Director of Public Works			V							
Freeway Emergencies Services Authority										
Planning Department										
Red Bluff Water and Sewer Department										
Tehama County Building Official										
Tehama County Landfill										
Tehama County/Red Bluff Landfill Management Agency										
Tehama County Parks and Recreation/Courthouse and Grounds		V								
Tehama County Public Works/Parks					V					
Antelope Park Committee (inactive)										
Camp Tehama Committee										
Cone Grove Park Committee										
Gerber Park Committee										
Mill Creek Park Committee										
Norland Park Committee										
Simpson-Finnel I Park Committee										
Ridgeway Park Committee										
Tehama County River Park (Woodson Bridge)										
Tehama County Public Works Works/Roads and Bridges										
Tehama County Public Works/Transportation						V				
Tehama County Sanitation District #1										
V=Routine Advisory C= Citizens Complaint										