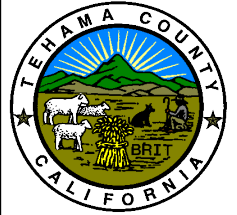


TEHAMA COUNTY PLANNING DEPARTMENT

444 Oak Street, Room "1", Courthouse Annex Second Floor
Red Bluff, California 96080
Telephone (530) 527-2200 Fax (530) 527-2655 Email: planning@co.tehama.ca.us



USE PERMIT APPLICATION CHECKLIST

Application Fee: \$4,490

1. + Completed Master Application (Go to online Permit)
2. + Preliminary Title Report (dated within the last 30 days)
3. + Plot Plan (to Scale) or Master Site Plan or Photo Montage
4. + Grading Plan
5. + Lease Agreement (If applicable)
6. + Copy of receipt from County Fire Department for project review (excepting CEQA exempt projects)
7. + Processing Fee, as applicable (see fee schedule). Checks to be made payable to County of Tehama
8. + Northeast Information Center Cultural Review. A \$75.00 check made out to Northeast Information Center
9. + 7.5' topographical map indicating project location on 8 ½" x 11" sheet
10. + Additional Information if applicable

Applications will not be processed until all required items are submitted and fees are paid.

NOTE: The processing of Use Permit applications may take 2-3 months. Please check the Planning Commission submittal and meeting date schedule for project review timelines. There is a 10 day appeal period following the project decision. Approved Use Permits will be issued after the appeal period ends and after all applicable Fish & Wildlife fees have been paid.

NOTE: FOR ALL PROJECTS NOT EXEMPT FROM CEQA; AFTER PROJECT IS APPROVED THE FOLLOWING SHALL APPLY:

Pursuant to Fish and Wildlife Code Section 711.4 and California Code of Regulations (CCR) Title 14, Section 753.5, the applicant shall provide to the Tehama County Planning Department an **Environmental Filing Fee plus a County filing fee (See fee schedule) payable to the Tehama County Clerk.** The Planning Department shall submit the Environmental Filing Fee to the County Clerk and file the CEQA Notice of Determination. (Note: Failure to **provide the payment within five days of project approval** may subject the project to extended judicial review. Further, if the Environmental Filing Fee is not paid an enforceable lien may be perfected pursuant to Chapter 14 commencing with Section 7150 of the Government Code.)