

# TEHAMA COUNTY BOARD OF SUPERVISORS

Vacant, District 1  
Candy Carlson, District 2, Vice-Chair  
Dennis Garton, District 3, Chairman  
Bob Williams, District 4  
John Leach, District 5



Williams Goodwin  
Chief Administrator

Margaret Long  
Interim County Counsel

Jennifer A. Vise  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655

<http://www.co.tehama.ca.us>

## AGENDA FOR TUESDAY, NOVEMBER 9, 2021

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:** These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

**REGULAR AGENDA:** These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

**8:30 AM** - Members of the public may address the Closed Session matters at the time the closed session is announced.

## CLOSED SESSION

### 1. CLOSED SESSION

- a) EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. The case name is National Prescription Opiate Litigation, U.S. District Court, Northern District of Ohio, Case No. 1:17-md-02804-DAP

### 2. CLOSED SESSION

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code Section 54957)

Title: Environmental Health Director

### 3. CLOSED SESSION

*The County is currently in active contract negotiations with this bargaining unit. This item may be dropped from the agenda on the day of the Board of Supervisors meeting if there is no need for the Board to meet with the agency negotiators on that date.*

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Che Johnson, Coral Ferrin & Williams Goodwin

Employee Organization: Tehama County Management Employees' Association

### 4. CLOSED SESSION

*The County is currently in active contract negotiations with this bargaining unit. This item may be dropped from the agenda on the day of the Board of Supervisors meeting if there is no need for the Board to meet with the agency negotiators on that date.*

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Che Johnson, Coral Ferrin & Williams Goodwin

Employee Organization: Tehama County Deputy Sheriff's Association

**5. CLOSED SESSION**

*The County is currently in active contract negotiations with this bargaining unit. This item may be dropped from the agenda on the day of the Board of Supervisors meeting if there is no need for the Board to meet with the agency negotiators on that date.*

- a) **EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS**  
(Government Code Section 54957.6)

Agency Negotiators: Che Johnson, Coral Ferrin, & Williams Goodwin

Employee Organization: Tehama County Law Enforcement Management Association

**10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE****PLEASE TURN OFF OR MUTE YOUR CELL PHONE****6. PUBLIC COMMENT PERIOD**

- a) This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this Board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2 of the Government Code. This Board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

**SPECIAL NOTE ON PUBLIC MEETINGS DURING SHELTER-IN-PLACE ORDER:**

Pursuant to the Government Code Section 54953 and Tehama County Resolution No. 2021-108, local legislative bodies of Tehama County are authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body.

Masks are now optional for fully vaccinated employees and members of the public.

Based on Occupational Safety & Hazard Agency standards, those entering without a mask are self-attesting to being fully vaccinated.

Single use masks will be available at no cost to the public.

Remote public participation is still encouraged in one of the following ways:

For audio and real-time commenting via phone: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.

For live audio of the meeting: Go to:

<http://tehamacountyca.ig2.com/Citizens/Default.aspx>

If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

**ANNOUNCEMENT OF AGENDA CORRECTIONS****REPORTABLE ACTIONS FROM CLOSED SESSION**

**BOARD MATTERS** - Discussion of new items for further study/future agendas- Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public Board meeting. More complex issues may result in a future study session.

**ANNOUNCEMENTS BY COUNTY DEPARTMENTS-** This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

### **CONSENT AGENDA**

8. GENERAL WARRANT REGISTER - October 17-23, 2021

9. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES

- a) Request approval and authorization for the Director to accept a donation of (100) microchips, valued at \$795, from Pethealth Services (USA) Inc. on behalf of the Division of Animal Services

10. HEALTH SERVICES AGENCY / PUBLIC HEALTH

- a) AGREEMENT- Request approval and authorization for the Executive Director to sign amendment A02 to the standard agreement 17-10733 for the California Department of Public Health (CDPH) Oral Health Program (OHP) grant (Misc Agree #2018-4) to increase funding by \$30,000, effective 1/1/18 through 6/30/22 (Miscellaneous Agreement #2021-285)

11. PLANNING DEPARTMENT

- a) Consider acceptance of the Partial Notice of Non-renewal of Agricultural Land Use Contract No. 229 as filed by Stacy and Cheryl Cantrell

**RECESS to convene as the Tehama County Air Pollution Control District**

### **AIR POLLUTION CONTROL DISTRICT REGULAR AGENDA**

12. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona

- a) RESOLUTION No. 2021-111- Request adoption of a resolution approving Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program application; and Request approval and confirmation for the Air Pollution Control Officer to sign the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program application

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

**REGULAR AGENDA**

- 13.AUDITOR-CONTROLLER - Auditor LeRoy Anderson  
a) Report and Financial overview through 9/30/21 of 2021/22 Fiscal Year
- 14.HEALTH SERVICES AGENCY / MENTAL HEALTH - Executive Director Jayme Bottke  
a) RESOLUTION No. 2021-112 - Request adoption of the resolution authorizing the implementation of Assisted Outpatient Treatment (AOT) in Tehama County and declare that no voluntary services will be reduced as a result of this implementation
- 15.HEALTH SERVICES AGENCY - Executive Director Jayme Bottke  
a) AGREEMENT - Request approval and authorization for the Executive Director to sign the lease for real property with Northern Valley Catholic Social Service (NVCSS) for office space in the STANS Center located at 1900 Walnut Street, Red Bluff, California in the nominal amount of \$1.00, with an initial term of twenty-five (25) years, effective 10/1/21, with the option to renew the agreement at the expiration of the lease for another twenty-five (25) years  
(Miscellaneous Agreement #2021-289)
- 16.HEALTH SERVICES AGENCY / MENTAL HEALTH - Executive Director Jayme Bottke  
a) OTHER THAN "A" STEP - Request approval to appoint an individual as a Mental Health Director, Range 100, Step C, effective after all pre-employment requirements have been met
- 17.SHERIFF / JAIL - Sheriff Dave Hencratt  
a) Request adoption of findings, as set forward in the staff report, that the need to proceed immediately with repair of the control tower window at the Tehama County Jail is necessary pursuant to Public Contract Code 20134 to ensure public safety and continued conduct of County operations and services  
  
b) AGREEMENT - Request authorization for the Purchasing Agent to negotiate with a licensed contractor for immediate repair of the control tower window, up to a maximum contract amount of \$15,000; and further authorization to sign all necessary documents  
(Miscellaneous Agreement #2021-286)
- 18.SHERIFF'S DEPARTMENT / PERSONNEL - Personnel Director Coral Ferrin and Sheriff Dave Hencratt  
a) RESOLUTION NO. 2021-113 - Request adoption of a resolution to find and determine that Ms. Tatia Fears is incapacitated within the meaning of the California Public Employees' Retirement Law for performance of her duties in the safety position of Correctional Deputy, effective 6/2/21
- 19.DISTRICT ATTORNEY / PURCHASING – District Attorney Matthew Rogers  
a) TRANSFER OF FUNDS: DISTRICT ATTORNEY, B-18 - From State Asset Seizure Funds (2013-471122) to Contingency (2002-59000), \$15,000; and From Contingency (2002-59000) to Vehicles (2013-57605), \$15,000 **(Requires 4/5's vote)**

(Cont.)

- b) Request approval of specifications for two (2) new, 1/2 -ton, 4x4, four door, crew cab, pickup trucks
- c) Request authorization for the Purchasing Department to solicit bids for two (2) new, 1/2 -ton, 4x4, four door, crew cab, pickup trucks with bid opening set for 3 p.m. on November 15, 2021 at the Administrative Office, 727 Oak Street, Red Bluff, CA
- d) Request authorization for the Purchasing Agent to award the bid for two (2) new, 1/2 -ton, 4x4, four door, crew cab, pickup trucks to the lowest responsive bidder and further authorize the Purchasing Agent to sign a purchase order for the acquisition in an amount not to exceed \$100,000.

**RECESS to convene as the Tehama County Sanitation District No. 1**

20. TEHAMA COUNTY SANITATION DISTRICT NO.1 - Executive Director James Simon

- a) Waive the reading and approve the minutes of the meeting held 7/27/21
- b) Approve attached Warrant Register for 5/15/21-9/30/21

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

21. PUBLIC WORKS DEPARTMENT - Director James Simon

- a) BID WAIVER
  - 1) Request to adopt the finding that existing Sourcewell contract #080818-JAL with J. A. Larue, Inc. meets all Tehama County Bidding Criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process
  - 2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of one (1) new Larue D45 Snowblower based on the finding
- b) Request approval and authorization for the Purchasing Department to issue a purchase order to Snoquip, Inc., the local J.A. Larue distributor, for one (1) new Larue D45 Snowblower for a total of \$170,732.01

22. PUBLIC WORKS DEPARTMENT - Director James Simon

- a) BID WAIVER
  - 1) Request to adopt the finding that existing Sourcewell contract #032119-CAT with Caterpillar, Inc. meets all Tehama County Bidding Criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process
  - 2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of one (1) new Caterpillar 420 Backhoe Loader based on the finding
- b) Request approval and authorization for the Purchasing Department to issue a purchase order to Peterson CAT, the local Caterpillar distributor, for one (1) new Caterpillar 420 Backhoe Loader for a total of \$142,716.76

23. PUBLIC WORKS DEPARTMENT - Director James Simon
- a) Request to award the bid for two (2) used Caterpillar CW16 Rubber Tire Compactors to Holt of California as the responsive bidder for a total amount of \$183,707.63; and further authorize the Purchasing Agent to sign a purchase order for the acquisition
24. ADMINISTRATION - Staff Analyst Tom Provine
- a) NOTICE OF COMPLETION - Request approval for the Chairman to sign the Notice of Completion for the Walnut Street Storage Demolition Project, as contracted by Santos Excavating of Chico, California
25. PROBATION / ADMINISTRATION - Chief Administrator Williams Goodwin
- a) AGREEMENT - Request approval and authorization for the Chairman to sign an Amendment to the Employment Agreement between the County of Tehama and Richard Muench increasing the annual salary by 5%, effective 11/9/21 (Miscellaneous Agreement #2021-287)
26. PERSONNEL / ADMINISTRATION - Chief Administrator Williams Goodwin
- a) AGREEMENT - Request approval and authorization for the Chairman to sign an Amendment to the Employment Agreement between the County of Tehama and Coral Ferrin increasing the annual salary by 5%, effective 11/9/21 (Miscellaneous Agreement #2021-288)
27. BOARD OF SUPERVISORS - Chief Administrator Williams Goodwin
- a) Board discussion and direction to staff regarding possible amendments to the December 2021 Board Meeting Schedule

**BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS - RECEIVE REPORTS FROM THE FOLLOWING STANDING AND AD HOC COMMITTEES, AND DISCUSSION AND POSSIBLE DIRECTION TO THE COMMITTEES REGARDING FUTURE MEETINGS AND ACTIVITIES WITHIN EACH COMMITTEE'S ASSIGNED SCOPE:**

Fire Committee (Standing) (Garton, Leach)

Public Works Committee (Standing) (Williams, Leach)

Strategic Plan Development Ad Hoc Committee (Carlson, Leach)

Veterans Halls Ad Hoc Committee (Carlson, Leach)

Park Bond Projects Ad Hoc Committee (Chamblin, Leach)

Solid Waste Collection Ad Hoc Committee (Chamblin, Garton)

Comp Study Ad Hoc Committee (Carlson, Leach)

PERS Unfunded Liability Ad Hoc (Williams, Leach)

Rescue Act Ad Hoc Committee (Williams, Leach)

**REPORTS OF MEETINGS ATTENDED (AB1234)**

**BOARD MATTERS** - Discussion of new items for further study/future agendas- Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public Board meeting. More complex issues may result in a future study session.

### **1:30 PM**

RECESS to convene as the Tehama County Board of Equalization

30. TEHAMA COUNTY BOARD OF EQUALIZATION - Assistant Assessor Burley Phillips

- a) Waive the reading and approve the minutes of the meeting held 11/2/21
  
- b) ASSESSMENT APPEAL NO. 11-2020 (A-B), BELLE MILL PROPERTY OWNER LLC - Hearing on Appeal

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at [www.tehamacountyca.iqm2.com](http://www.tehamacountyca.iqm2.com)