

## CLERK TO THE BOARD OF SUPERVISORS' FEES

Photocopy (each page)	\$ .10
Certified copy	\$ 2.00
Recording of Board meeting (per cd)	\$ 5.00

## ELECTION FEES

### Copy and Certification Fees

Photocopy of document (each page)	\$ .50
Photocopy of FPPC documents (each page)	\$ .10
Photocopy of map (each page)	\$ 4.00

### Voter Files and Lists

Precinct File	\$ 10.00
Voter File	\$125.00
Partial voter file, lists or labels	See Staff

### Candidate Fees

Candidate Filing fees	See Staff
Candidate Statement fees	See Staff

## CLERK & RECORDER

Hours: Monday-Friday 8:00 am - 5:00 pm  
Recording Hours: Monday-Friday 8:00 am - 4:00 pm  
*(Closed from 12:00 pm - 1:00 pm and Holidays)*

Telephone: (530) 527-3350  
Fax: (530) 527-1745  
Email: recorder@tehama.gov

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## ELECTIONS

Hours: Monday-Friday 8:00 am - 5:00 pm  
Passport Hours: Monday-Friday 8:00 am - 2:00 pm  
*(Closed from 12:00 pm - 1:00 pm and Holidays)*

Telephone: (530) 527-8190  
Fax: (530) 527-1140  
Email: elections@tehama.gov

# TEHAMA COUNTY CLERK & RECORDER



## 2025 SCHEDULE OF FEES

### TEHAMA COUNTY COURTHOUSE



ERECTED IN 1920

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## CLERK OF THE BOARD OF SUPERVISORS

Hours: Monday-Friday 8:00 am - 5:00 pm  
*(Closed from 12:00 pm - 1:00 pm and Holidays)*

Telephone: (530) 527-3287  
Fax: (530) 527-1745

*Sean Houghtby*  
*County Clerk & Recorder*  
*633 Washington St., Room 11*  
*PO Box 250*  
*Red Bluff, CA 96080*  
*www.tehama.gov*

**RECORDER FEES****Recording Fees**

Recording & Indexing every instrument, paper or notice required or permitted by law (first page)	\$ 14.00
Two or more documents serially incorporated (each)	\$ 14.00
Government Code 27361; 27361.4	
SB2 - Housing Fee	\$ 75.00
Government Code 27388.1	
Each additional page or fraction of a page	\$ 3.00
Government Code 27361	
Non-conforming size (additional fee per page)	\$ 3.00
Government Code 27361	
Conformed copy (each)	
Note: You must provide the copy that is to be conformed	\$ 1.00
More than nine lines per vertical inch or twenty-two characters per horizontal inch, except directive or explanatory words	\$ 1.00
Government Code 27361	
Additional indexing referencing previously recorded documents	\$ 2.00
Government Code 27361.2	
Additional indexing for each group of 10 names or portion thereof, after first group of 10 names	\$ 2.00
Government Code 27361.8	
Recording every release of lien, encumbrance or notice executed by the state or any county, city district or political subdivision	\$ 20.00
Government Code 27361.3; 27361.4	
Notifying property owner of involuntary lien per debtor address	\$ 3.00
Government Code 27297.5	
Recording bond of notary public or process server	
First page	\$ 14.00
Government Code 8213; 27361.4	

**Map Fees**

Recording or filing and indexing each map where land is subdivided in lots, tracts or parcels	\$ 25.50
Each additional page	\$ 19.50

**Financing Statement Fees**

Recording and indexing financial statement	
UCC 1-3 Two (2) Pages or less	\$ 11.00
UCC 1-3 Three (3) Pages or more	\$ 21.00

**Other Fees**

Property transfer tax	55 cents per \$ 500
Returned check fee	\$ 28.00

**Preliminary 20-day Filing and Notice**

20-day notice	\$ 40.00
Government Code 27361.9	

**RECORDER FEES (Cont'd)****Preliminary Change of Ownership Reports**

Required to accompany deeds	No fee
Recording Deeds <b>without</b> Preliminary Change of Ownership Report	\$ 20.00

**Vital Record Fees**

Birth Record	\$ 29.00
Public Agency	\$ 22.00
Marriage Record	\$ 17.00
Public Agency	\$ 12.00
Death Record	\$ 24.00
Still Birth Certificate	\$ 20.00
Fetal Death Certificate	\$ 21.00
Searches for vital records are made at the same fees listed above and include a copy of document or certificate of no record found.	
Burial Permit	\$ 12.00
Amendment to vital record	\$ 26.00

**Copy and Certification Fees**

Photocopy of document (each page)	\$ 1.50
Photocopy of map (each page)	\$ 3.50
Certified copy (per document)	\$ 3.00
Official Records on CD	See Staff
Maps on CD	\$ 500.00
Parcel Map Books 1-14 and Record of Survey Books A-DD	
Map updates on CD (each update)	\$ 50.00
Notice of Default and trustee sales list (monthly)	\$ 10.00

**COUNTY CLERK FEES****Marriage**

Public License	\$ 70.00
Confidential License	\$ 72.00
Civil Ceremony	\$ 53.00
Commissioner for a Day	\$ 53.00
Duplicate Marriage License	\$ 25.00
Witness Fee	\$ 30.00

**Fictitious Business Name Statement**

Filing & indexing plus one certified copy	
One business name and one registrant	\$ 31.00
Each additional registrant of business name	\$ 5.00
Additional certified copy	\$ 3.00
Filing abandonment or withdrawal	\$ 26.00
FBN list (monthly)	\$ 10.00

**COUNTY CLERK FEES (Cont'd)****Passports**

Application – Adult	\$ 130.00
Passport card—Adult	\$ 30.00
Application – Minor	\$ 100.00
Passport card—Minor	\$ 15.00
Processing fee (County)	\$ 35.00
Expedite Fee—Adult (Optional)	\$ 211.36
Expedite Fee—Minor (Optional)	\$ 181.36

**Notary Public**

Filing fee	\$ 7.00
Notary Oath	\$ 15.00
Authentication of Notary	\$ 10.00
Note: There will be regular recording fees for Notary bonds in addition to the filing fees.	

**Fish & Game Fees**

County Filing Fee	\$ 50.00
Environmental Impact Report	\$ 4,123.50
Negative Declaration	\$ 2,968.75
Application Fee Water Diversion	\$ 850.00
Projects Subject to Certified Regulatory Programs	\$ 1,401.75

**Power of Attorney**

Filing power of attorney for an admitted surety insurer, revocation, cancellation, annulment or suspension of a certificate (per name)	\$ 11.25
Each additional name	\$ 4.00

**Registration Fees**

Unlawful detainer assistant	\$ 175.00
Professional process server	\$ 100.00
Legal document assistant	\$ 175.00
Professional photocopier	\$ 175.00
Identification Card	\$ 10.00
Live Scan Fee	See staff

Note: There will be regular recording fees for bonds in addition to the filing fees.

**Copies, Certification & Other Fees**

Filed copies (per page)	\$ .50
Certification	\$ 3.00
Translation Certification	\$ 10.00
Returned check fee	\$ 28.00